

## Notice of Meeting

# Overview and Scrutiny Committee

**Date:** Wednesday 14 December 2022

**Time:** 5.30 pm

**Venue:** The Annexe, Crosfield Hall, Broadwater Road, Romsey, Hampshire,  
SO51 8GL

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The recommendations contained in the Agenda are made by the Officers and these recommendations may or may not be accepted by the Committee.

### **PUBLIC PARTICIPATION SCHEME**

*If members of the public wish to address the meeting they should notify the Legal and Democratic Service at the Council's Beech Hurst office by noon on the working day before the meeting.*

### Membership of Overview and Scrutiny Committee

<b>MEMBER</b>	<b>WARD</b>
Councillor N Lodge (Chairman)	Andover Downlands
Councillor G Bailey	Blackwater
Councillor D Baverstock	Romsey Cupernham
Councillor C Borg-Neal	Andover Harroway
Councillor Z Brooks	Andover Millway
Councillor T Burley	Andover Harroway
Councillor D Coole	Anna
Councillor Cooper	North Baddesley
Councillor N Gwynne	Romsey Cupernham
Councillor K Hamilton	Andover Harroway
Councillor V Harber	Andover St Mary's
Councillor J Neal	Andover Millway
Councillor J Parker	Romsey Tadburn
Councillor R Rowles	Andover Winton
Councillor T Swain	Chilworth, Nursling & Rownhams
Councillor A Warnes	North Baddesley
Councillor C Donnelly	Andover Downlands
Councillor M Maltby	Chilworth, Nursling & Rownhams

## Overview and Scrutiny Committee

Wednesday 14 December 2022

### AGENDA

The order of these items may change as a result of members of the public wishing to speak

- 1 Apologies
- 2 Public Participation
- 3 Declarations of Interest
- 4 Urgent Items
- 5 Minutes of the meeting held on 2 November 2022
- 6 Call in Items
- 7 Urgent decisions taken since last meeting
- 8 Appointment of Vice-Chairman
- 9 **Referral of Planning Applications to Committee** 5 - 15  
  
To understand the legislation and the Constitution in regards to this subject (20 minutes)
- 10 **Authority's Monitoring Report 2021-2022** 16 - 98  
  
To consider the findings from this year's annual Authority's Monitoring Report 2021/22 (20 minutes)
- 11 **New Ways of Working** 99 - 107  
  
An update on the approach being taken as part of the Council's New Ways of Working programme (20 minutes)

**12 Updates on Panels**

Lead Members to update the Committee on the progress of their Panels (10 minutes)

**13 Programme of Work for the Overview and Scrutiny Committee**

**108 - 123**

To enable Members to keep the Committee's future work programme under review (10 minutes)

# **OSCOM 14<sup>th</sup> December 2022**

Referral of planning applications to committee

# How planning decision making works

- The Council has an agreed Scheme of Delegation – September 2022.
- All councils have these arrangements but the detail varies significantly from one authority to another.
- This enables officers to make a wide variety of decisions directly thereby negating the need to refer these matters to regulatory or other committees, Cabinet or Full Council.
- The Scheme of Delegation sets out the decisions that can be made by officers and which officers those powers are delegated to.
- This includes most planning decisions including planning and other types of applications.

## Planning delegations

- Delegation to Head of Planning and Building Services
- (1) To make decisions on all applications, notifications, consultations, negotiations, serving of notices, and other activities carried out under Town and Country Planning legislation, which are delegated to Head of Planning and Building Services, **except as follows ...**

# Committee triggers

- (a) Applications which are contrary to the provisions of an approved or draft development plan or other statement of approved planning policy where adverse representations have been received and which is recommended for approval.
- (b) Applications (excluding notifications) where a Member requests in writing, with reasons and within the Application Publicity Expiry Date, that they be submitted to Committee. A Member can withdraw this request at any time prior to the determination of the application to enable its determination under delegated powers.



## Committee triggers cont ...

(c) Applications submitted by or on behalf of the Council, or any company in which the Council holds an interest, for its own developments except for the approval of minor developments.

(d) Applications where the Head of Planning and Building Services recommends refusal of an application solely on the basis of failure to achieve nutrient neutrality where a Ward Member requests in writing, with reasons, within 72 hours of notification of the recommendation for refusal that they be submitted to Committee for determination. A Member can withdraw this request at any time prior to the determination of the application to enable its determination under delegated powers.

## Committee triggers cont...

(2) To determine applications (excluding applications for advertisement consent, certificates of lawfulness, listed building consent, and applications resulting from the withdrawal by condition of domestic permitted development rights; Schedule 2, Part 1, Classes B, C, D, E, F, G, and H of the Town and Country Planning (General Permitted Development) (England) Order 2015 or as amended) on which a material planning objection(s) has been received within the Application Publicity Expiry Date and which cannot be resolved by negotiation or through the imposition of conditions and where the officer's recommendation is for approval, following consultation with the Ward Members, the latter having the right to request that the application be reported to Committee for decision.

NB: Lawful Development Certificates are not committee items. November 2022

## Code for Members & Officers/Member and Officer Interests Protocol/Officers' Code of Conduct

- There is also the Local Code for Members and Officers dealing with Planning Matters – October 2021 which should be read in conjunction with the Member & Officer Interests Protocol and Officers' Code of Conduct .
- This Local Code is an advisory document that expands on the Code of Conduct and other provisions concerning probity in public office as they relate to planning.
- The aim of this additional advice is to ensure the integrity of the planning system is preserved, and that it is, and is seen to be, open and fair to all parties.

## **Code et al cont...**

So that the system operates in an open and transparent way, a Member who has any interest in a planning matter must immediately inform the Head of Planning and Building Services of that interest, in writing in accordance with the Member and Officer Interests Protocol.

The Head of Planning and Building Services will report planning matters in respect of which such notification has been received to the appropriate Committee for determination. Such a matter must not be determined under delegated powers by officers.

## Code cont...

- The report to Committee will identify the reason for the report as a Member interest.
- A similar procedure applies in relation to any relevant officer interest in an application. A relevant officer is defined and includes senior posts within the council and those involved in planning matters. Not all officers.
- Proposals submitted by Members and officers or where they have some other interest must be reported to the relevant Planning Committee and not dealt with by officers under delegated powers.

## In summary

- The Scheme of Delegation enables most decisions to be made by officers. They are delegated unless a trigger point applies.
- This is typical of most district/borough councils but the trigger points for referring items to committee for a decision will vary.

# Questions?

## **ITEM 10 Authority's Monitoring Report 2021-2022**

### **Recommended:**

**That OSCOM notes and endorses Test Valley Borough Council's Authority Monitoring Report for 1 April 2021 to 31 March 2022 (Annex 1 to the report).**

#### **SUMMARY:**

- This report considers the findings from this year's annual Authority Monitoring Report 2021/22. Since the end of March 2022, there have been further developments within the Borough. Therefore the document also includes summary updates where appropriate on relevant planning policy documents and data that have occurred between 1 April 2022 and 31 October 2022.

There are sections in the document that are highlighted yellow. These are sections with information relating to the Annual Biodiversity Monitoring Report published by the Environmental Agency in the first week of December. The data currently in the AMR (highlighted yellow) is the data from last year's report and this will be updated once the report from the EA is published.

### **1 Introduction**

- 1.1 The purpose of this paper is to outline the Council's latest Authority's Monitoring Report (AMR) (Annex 1 to the report). The AMR reviews the effectiveness of the Council's planning policies and helps us to ensure that progress is being made towards achieving the objectives set out in the Local Plan. The AMR is a statistical document, it is not for the AMR to provide commentary or solutions to issues, but to help guide the direction of travel for future corporate and planning policy.
- 1.2 The AMR reporting year covers the previous financial year, with a requirement to be published by December. There is a delay between publication and the end of the reporting year, due to the period for data collection, as well as waiting on data gathering and reporting from other external bodies. To help keep the information up to date, the AMR also aims to highlight any recent further developments that have happened since the end of the reporting period.
- 1.3 The latest AMR covers the reporting period of the financial year 1 April 2021 to 31 March 2022. This report is the eighteenth monitoring report for the Borough. The latest AMR will be published on the Council's website prior to Christmas.



## **2 Background**

- 2.1 The Authority's Monitoring Report has been prepared in line with section 35 of the Planning and Compulsory Purchase Act 2004 (as amended). Local Authorities are no longer required to submit their monitoring reports to the Secretary of State. However, the Council has a duty to continue monitoring and collecting data.
- 2.2 Part 8, Town and Country Planning Regulations 2012 sets out the content of what must be covered within an AMR. AMR's are designed to monitor the performance of planning policies on the area in which they apply. The AMR is formed of two elements: a) monitoring the progress of the Local Development Scheme (LDS) and b) monitoring the performance of the Local Plan planning policies in the Borough.

## **3 Monitoring of the Local Development Scheme (LDS)**

- 3.1 An updated Local Development Scheme was approved by the Cabinet on 29 September 2021 and was the LDS in place during the reporting year.
- 3.2 The draft Local Plan 2040 Regulation 18 Stage 1 was published for public consultation in February 2022. This is the third stage in the preparation of the next local plan after two public consultations on our Issues and Options consultation (2018) and Refined Issues and Options Consultation (2020). The public consultation period ran from 11 February – 8 April 2022 and the Council is now considering the responses and preparing for Regulation 18 Stage 2.
- 3.3 An updated Local Development Scheme was approved by the Cabinet on 26 October 2022 and the LDS 2022 document has been published on our website. The next stage Regulation 18 Stage 2 is now timetabled for 2023 Q3.
- 3.4 The Draft New Forest Recreational Mitigation SPD, with the full title of 'New Forest International Nature Conservation Designations: Recreational Mitigation Framework Supplementary Planning Document' was published and a public Consultation period held from 12 November to 10 December 2021. The Council is reviewing the comments received to inform the updating of the document.
- 3.5 The Strategic Housing and Economic Land Availability Assessment (SHELAA) document is an important component of the evidence base for the next Test Valley Local Plan. It seeks to identify and assess land which landowners and developers are willing to make available to inform potential future allocations for housing and employment. It also seeks to identify and assess land available with housing and economic potential to inform future allocations for housing and employment. The latest SHELAA was published in November 2021. The Council has also undertaken a call for sites for a new Green Land Availability Assessment (GLAA).

- 3.6 The Council's Corporate Plan 'Investing in Test Valley' 2019-2023 and beyond set an objective of investing in communities. This is being actioned through supporting Parishes to undertake neighbourhood planning and other forms of community planning, and to provide opportunities for communities to work more closely with the Council in the review of the Local Plan. The council has started its preparations for the next corporate plan for 2023- 2027 and conducted a public consultation in Summer 2022.
- 3.7 There are currently 19 designated neighbourhood areas in the Borough. The Borough now has seven 'made' neighbourhood plans: Goodworth Clatford, Thruxton, Upper Clatford, Chilbolton, Charlton, West Dean and West Tytherley and Houghton Neighbourhood Plans, which were all approved following community referenda. There are a further 13 neighbourhood plans that are underway in the Borough.
- 3.8 The Village Design Statement for the Parish of Hurstbourne Tarrant was adopted by the Council as a Supplementary Planning Document (SPD) on 7 April 2021, following a recommendation from the Council's Cabinet on 10 March 2021.

#### **4 Monitoring the Local Plan**

- 4.1 The Localism Act 2011 enables local authorities to choose what targets and indicators to include in their monitoring, whilst ensuring that they are presented in accordance with relevant UK and 'retained EU law' which is now part of domestic legislation.
- 4.2 The AMR includes three types of indicators: a) Contextual Indicators, which help describe the general context of the local planning authority area e.g. resident population; b) Core Output Indicators, which were those previously identified by the Ministry of Housing, Communities and Local Government (MHCLG) (Now Department for Levelling Up, Housing and Communities (DLuHC)) and which formerly needed to be reported on by all local planning authorities to give a consistent assessment of the impact of planning policy implementation; and c) Local Output Indicators, which are identified by the Council itself, as they are specific to the local authority to help monitor aspects of local planning policy, not covered by the Core Indicators. These are continued in the current AMR for consistency. The general themes which emerge from the indicators are set out below.
- 4.3 Part Two of the AMR is structured to follow the Local Plan chapters for ease of reference. The general themes which emerge for the indicators are set out below.
- 4.4 To assist with monitoring and identifying long term trends, each target within the AMR will have a 'traffic light' system to indicate how well the Council has done in achieving the target set out. Please see Appendix 1 of the AMR, for the list of all core indicators and the latest performance position.

## 5 Conclusions

- 5.1 The Borough is continuing to perform well in a number of areas, in context of Output Indicators as shown in Appendix 1 of the AMR.
- 5.2 The AMR will be published on the Council's website prior to Christmas.
- 5.3 The committee are requested to note and endorse the content of the report.

<u>Background Papers (Local Government Act 1972 Section 100D)</u>			
None			
<u>Confidentiality</u>			
It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.			
No of Annexes:	1		
Author:	Pamela Ciurtin	Ext:	8260
File Ref:	pp1.3		
Report to:	OSCOM	Date:	14 December, 2022

Test Valley Borough Council  
Authority's Monitoring Report (AMR)

1 April 2021 to 31 March 2022  
December 2022

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## Glossary of Terms

**Authority's Monitoring Reports:** A report that fulfils Section 113 of the Localism Act (2011) that requires that a monitoring report must be published assessing the implementation of policy and progress of the Local Development Scheme. This must be done at least yearly.

**Community Infrastructure Levy (CIL):** A levy that local authorities can choose to charge on new development. The charges are related to the size and type of the new development. The money collected can be spent on funding infrastructure which the Council has identified as being required.

**Conservation:** The preservation, protection, or restoration of the natural environment and of wildlife and the process of maintaining and managing change to a heritage asset in a way that sustains and, where appropriate, enhances its significance.

**Custom-build:** Refers to when an individual or an association of individuals commissions a specialist developer to deliver a new home.

**Development Management Policies:** These are a suite of criteria-based policies which are required to ensure that all development within the area meets the spatial vision and spatial objectives set out in the Local Plan.

**Development Plan:** The Development Plan comprises the Development Plan Documents, Neighbourhood Development Plans, and the Minerals and Waste Plans produced jointly by Hampshire County Council, Portsmouth and Southampton City Councils and the New Forest and South Downs National Park Authorities.

**Development Plan Documents (DPDs):** Spatial planning documents that are subject to independent examination and form the development plan for a local authority area for the purposes of the 2004 Act. Individual Development Plan Documents or parts of a document can be reviewed independently of other Development Plan Documents.

**Duty to Cooperate:** The duty to cooperate was created in the Localism Act (2011). It places a legal duty on local planning authorities, county councils and public bodies to engage constructively, actively and on an ongoing basis on strategic cross boundary matters.

**Evidence Base:** The evidence and information used to inform Development Plan Documents. It should be as up to date as possible.

**Green Infrastructure (GI):** Green infrastructure can embrace a range of spaces and assets that provide environmental and wider benefits. It can, for example, include parks, playing fields, other areas of open space, woodland, allotments, private gardens, sustainable drainage features, green roofs and walls, street trees and 'blue infrastructure' such as streams, ponds, canals and other water bodies

**Habitats Regulations Assessment (HRA):** This is based on a legal requirement through the Conservation of Habitats and Species Regulations 2017 (as amended). It included assessing the potential effects of land use plans on the conservation

objectives of Natura 2000 sites, which are designated for their nature conservation importance. This includes Special Areas of Conservation (SACs) and Special Protection Areas (SPAs). Guidance also recommends considering the effects on Ramsar Sites.

**Infrastructure Delivery Plan (IDP):** The IDP forms part of the evidence base for the Local Plan. It assesses the capability and deficits in infrastructure which are needed to deliver the requirements of the Local Plan.

**Local Development Scheme (LDS):** This sets out the programme for preparing planning guidance. The Council's LDS can be found on the Planning Policy pages of the Council's website.

**Local Plan:** This sets out the long-term spatial vision for the local planning authority area and the spatial objectives and strategic policies to deliver that vision through development management policies and strategic site allocations. The next Local Plan will have the status of a Development Plan Document.

**Local Planning Authority (LPA):** The public authority whose duty it is to carry out specific planning functions for a particular area.

**Local Enterprise Partnership (LEP):** LEPs are partnerships between local authorities and businesses and play a key role in establishing local priorities to create jobs and support local businesses. The Enterprise M3 LEP includes the Borough of Test Valley.

**Local Strategic Partnership (LSP):** This is a partnership of stakeholders who develop ways of involving local people in shaping the future of their area in terms of how services are provided. They are often single, non-statutory, multi-agency bodies which aim to bring together locally the private, public, community and voluntary sectors. The Test Valley Partnership is the LSP for the Borough.

**Neighbourhood Development Plan (NDP):** NDP's give local communities the power to shape development in their area. Once 'made' (adopted) they become part of the development plan and the policies and proposals contained within them are used in the determination of planning applications, including appeals. Through the Localism Act 2011, town and parish councils can influence planning decisions in their area and can propose land for development provided that they are in line with the development plan via a neighbourhood development plan.

**National Planning Policy Framework (NPPF):** The NPPF sets out national planning policy for plan making and decision taking. The NPPF was published in 2021.

**Northern Test Valley (NTV):** This relates to the area of the Borough excluding Southern Test Valley and the New Forest National Park.

**Partnership for South Hampshire (PfSH):** This is an organisation comprising East Hampshire, Eastleigh, Fareham, Gosport, Hampshire County, Havant, New Forest, Portsmouth, Southampton, Test Valley and Winchester Councils, and New Forest National Park. They have come together to improve the economic performance of South Hampshire and enhance it as a place to live and work.

**Planning Practice Guidance (PPG):** An online resource which provides guidance on how to apply the policies and guidance in the NPPF.

**Previously Developed Land (PDL):** Land which is or was occupied by a permanent structure, including the curtilage of the developed land and any associated fixed surface infrastructure (a full definition can be found in the NPPF).

**Primary Shopping Area:** Defined area where retail development is concentrated (generally comprising the primary and secondary frontages which are adjoining and closely related to the primary frontage).

**Priority Habitats and Species:** Species and Habitats of Principle Importance included in the Biodiversity List published by the Secretary of State under section 41 of the Natural Environment and Rural Communities Act 2006.

**Proposals Map:** The proposals map identifies areas of protection, allocated sites for development and set out areas to which specific policies apply. They are now known as Policies maps.

**Ramsar Sites:** Wetlands of international importance, designated under the 1971 Ramsar Convention.

**Self-build:** Refers to when an individual or an association of individuals directly organises the design and construction of a new home.

**Sites of Special Scientific Interest (SSSI):** Sites designated by Natural England under the Wildlife and Countryside Act 1981 in relation to special features of interest on the site such as for its wildlife, geology or landform.

**Site Specific Allocations:** These include sites for specific or mixed use development contained in Development Plan Documents. Policies will identify specific requirements for individual proposals.

**Southern Test Valley (STV):** This comprises the seven parishes of Ampfield, Chilworth, North Baddesley, Nursling and Rownhams, Romsey Extra, Romsey Town and Valley Park – it is the part of the Borough covered by PfSH.

**Special Areas of Conservation (SAC):** Areas that have been identified as being of international importance for the habitats and species they support through the Habitats and Conservation of Species Regulation 2017 (as amended).

**Special Protection Areas (SPA):** Areas which have been identified as being of international importance for the breeding, feeding, wintering or the migration of rare and vulnerable species of birds found within the European Union countries.

**Statement of Community Involvement (SCI):** This sets out the standards that authorities will achieve with regard to involving local communities in the preparation of plan making and development management decisions. The Statement of Community Involvement is not a Development Plan Document. The Test Valley SCI was adopted in

2017 and can be viewed on the Planning pages of the Council's website. In June 2020 an addendum to the SCI was approved covering temporary revised consultation arrangements to apply whilst coronavirus restrictions are in place.

**Strategic Environmental Assessment (SEA):** This is a term used to describe environmental assessment as applied to policies, plans and programmes. The Environmental Assessment of Plans and Programmes Regulations 2004, requires a formal environmental assessment of certain plans and programmes, including those in the fields of housing and land use.

**Strategic Housing and Economic Land Availability Assessment (SHELAA):** The SHELAA provides information on potential housing and/or employment sites promoted by landowners/developers with details on whether they are available, suitable and achievable.

**Strategic Housing Market Assessment (SHMA):** The SHMA forms part of the evidence base by setting out information on the level of need and demand for housing in housing market areas. In the case of Test Valley it is the South Hampshire SHMA and the Test Valley SHMA.

**Strategic Sites:** These are sites which are considered central to achieving the needs of the Borough. The Test Valley Local Plan includes a number of strategic sites at Andover and in Southern Test Valley.

**Supplementary Planning Documents (SPD):** These provided supplementary information in respect of the policies in Development Plan Documents. They do not form part of the Development Plan and are not subject to independent examination. The Council has produced a number of SPDs; they are available on the Planning Policy pages of the Council's website.

**Sustainability Appraisal (SA):** This is a tool for appraising policies to ensure they reflect sustainable development objectives (i.e. social, environmental and economic considerations). There is a requirement in the Planning and Compulsory Purchase Act that sustainability appraisals are undertaken for all Development Plan Documents.

**The Regulations:** This relates to the Town and Country Planning (Local Development) (England) Regulations 2004 as amended.

**Travel Plan:** A long-term management strategy for an organisation or site that seeks to deliver sustainable transport objectives through action and is articulated in a document that is regularly reviewed.

**Windfall:** Windfall sites are those sources of housing supply that have not been specifically identified but are likely to be brought forward in the Local Plan period.

## Introduction

### 1 Introduction & Background

- 1.1 The Test Valley Authority's Monitoring Report (AMR) has been prepared in line with section 35 of the Planning and Compulsory Purchase Act 2004 (as amended). Local Authorities are no longer required to submit their monitoring report to the Secretary of State. However, the Council has a duty to continue monitoring and collecting data. The Council will continue to produce monitoring reports for public information on an annual basis; these reports will be publicly available. Part 8 of the Town and Country Planning Regulations 2012 sets out what must be covered within the AMR.
- 1.2 Local Authorities are able to choose what targets and indicators to include in their monitoring whilst ensuring that they are prepared in accordance with relevant UK and 'retained EU law' which is now part of domestic legislation. This report is the eighteenth monitoring report for the Borough and covers the period 1 April 2021 to 31 March 2022.
- 1.3 The Environmental Assessment of Plans and Programmes Regulations 2004 (as amended) states that an authority that prepares a plan that is subject to the provisions of the Regulations "*shall monitor the significant environmental effects of the implementation of each plan ... with the purpose of identifying unforeseen adverse effects at an early stage and being able to undertake appropriate remedial action.*" The Authority Monitoring Report provides an important mechanism of providing this information in accordance these Regulations.
- 1.4 The key role of the AMR is to assess the performance of the Council's planning policies and the implementation of its Local Development Scheme (a timetable setting out the milestones involved in producing the Local Development Framework). The Council's LDS is available online.<sup>1</sup>
- 1.5 The AMR provides a monitoring framework and a single source of key information that will help inform the development of new policies to be included in the draft Local Plan. Section 12 of the Revised Local Plan sets out the approach for monitoring<sup>2</sup>. It is intended to inform discussions to be held with key organisations and the public with respect to the scope and nature of future policies.
- 1.6 The AMR includes three types of indicator:
- Contextual Indicators that help describe the general context of the local authority area e.g. resident population.
  - Core Indicators which were those formerly identified by the Ministry of Housing, Communities and Local Government (MHCLG) (Now Department

<sup>1</sup> <https://www.testvalley.gov.uk/planning-and-building/planningpolicy/lids>

<sup>2</sup> Available: <https://testvalley.gov.uk/planning-and-building/planningpolicy/local-development-framework/dpd>

for Levelling Up, Housing and Communities (DLUHC)) and which previously needed to be reported on by all local authorities to give a consistent assessment of the impact of planning policy implementation. Whilst no longer required to report against these indications, they continue to be used to enable comparison with previous AMRs, and as they are helpful in monitoring the Local Plan.

- Local Indicators which are identified by the Council as they are specific to the local authority to help monitor aspects of local planning policy not covered by the core output indicators.

1.7 Although the requirement to produce AMRs has changed, the Council has retained the indicators used in previous AMRs in order to identify long term trends.

## 2 Format of the Report

2.1 As set out in section 1, the AMR provides information on the delivery of the Local Development Scheme and the performance of the Council's policies (section 4). In considering the Council's policies, the AMR is formatted using the chapter headings of the Revised Local Plan.

2.2 A Glossary of Terms used in the AMR is provided at the start of this report.

2.3 The AMR reports the position as at 31 March each year; however, the document is usually published in December to allow for collation of the results and production of the report. Any updates that have occurred in the period from 31 March to October 2022 will also be included as more recent updates, as relevant. The contents presented in the AMR are accurate at the time of completing this report as at December 2022.

2.4 In preparing this monitoring report, the Council has referred to information provided by a number of other agencies. The source of this information has been given where it is quoted in the report (otherwise the information comes from the Council's Planning Policy Team).

### *How to find out more*

2.5 The Council continues to welcome any comments on the format and content of this report that could assist in future versions.

2.6 Should you have any queries or wish to make any comments please contact the Planning Policy Team:

Planning Policy  
Test Valley Borough Council  
Beech Hurst  
Andover  
Hampshire  
SP10 3AJ

Tel: 01264 368000

Email: [planningpolicy@testvalley.gov.uk](mailto:planningpolicy@testvalley.gov.uk)

Website: <http://www.testvalley.gov.uk/planning-and-building/planningpolicy>

### 3 Test Valley Profile

- 3.1 Test Valley Borough is located in north-west Hampshire covering 62,758 hectares. It is predominantly rural in character, with around 4% described as urban.
- 3.2 The population in Test valley according to latest census data is currently at 130,500 with 66,600 females and 63,900 males<sup>3</sup>. The population in Test valley is projected to increase to 139,239 by 2028.<sup>4</sup>
- 3.3 The population of the Borough is concentrated in the towns of Andover and Romsey, with populations of 50,063 and 21,145 respectively. The smaller settlements of North Baddesley, Valley Park, Chilworth and Nursling and Rownhams have a combined population of approximately 21,207. These are located on the edge of Southampton and Eastleigh (see Map 1). In total these settlements account for 71% of the Borough's population. The remaining population is spread across a large number of small villages in the rural part of the Borough. Stockbridge acts as a centre for a number of rural communities.
- 3.4 Much of the landscape is of a high landscape quality; the North Wessex Downs Area of Outstanding Natural Beauty (AONB) covers much of the Borough north of Andover. The New Forest National Park (formally designated in March 2005) extends into the south-west of the Borough. Through the centre of the Borough runs the River Test, one of the country's most important chalk watercourses. Over 9,500 hectares of the Borough is covered by local, national or international ecological or landscape designations. The extent of the AONB and National Park designations within the Borough are shown in Map 1.
- 3.5 Test Valley has a rich built heritage, with just under 2,100 listed buildings<sup>5</sup>, just fewer than 100 scheduled ancient monuments and over 36 conservation areas. There are also many heritage assets which are not subject to any statutory designation. Currently Test valley has 10 heritage sites that are designated as 'at risk'.<sup>6</sup>
- 3.6 The Council also regularly produces an updated Borough Profile, drawing upon a range of data sources including the latest national census statistics. This data source has been used within this AMR. The most recent profile is available on our website<sup>7</sup>

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<sup>3</sup> <https://www.ons.gov.uk/peoplepopulationandcommunity/populationandmigration/populationestimates/datasets/populationandhouseholdestimatesenglandandwalescensus2021>

<sup>4</sup> <https://www.hants.gov.uk/landplanningandenvironment/facts-figures/population/estimates-forecasts>

<sup>5</sup> National Heritage List for England, Historic England (<https://historicengland.org.uk/listing/the-list/>)

<sup>6</sup> <https://historicengland.org.uk/advice/heritage-at-risk>

<sup>7</sup> <http://www.testvalley.gov.uk/aboutyourcouncil/corporatedirection/abouttestvalley-the-facts-and-figures/boroughprofile>

- 3.7 Farming is a significant part of the Borough's environment and economy. There are regular and popular farming markets throughout the year in the town centres of Romsey and Andover.
- 3.8 The overall average sale price of a house in Test Valley as of July 2022<sup>8</sup> was £406,216 which was above the regional average of £381,631 and considerably above the England figure of £311,583. Table 1 shows the breakdown of average property prices for the different dwelling types available throughout the Borough.

**Table 1:** Average house prices in Test Valley

All dwelling types	£406,216
Detached	£650,409
Semidetached	£387,810
Terrace	£312,554
Flat	£201,533

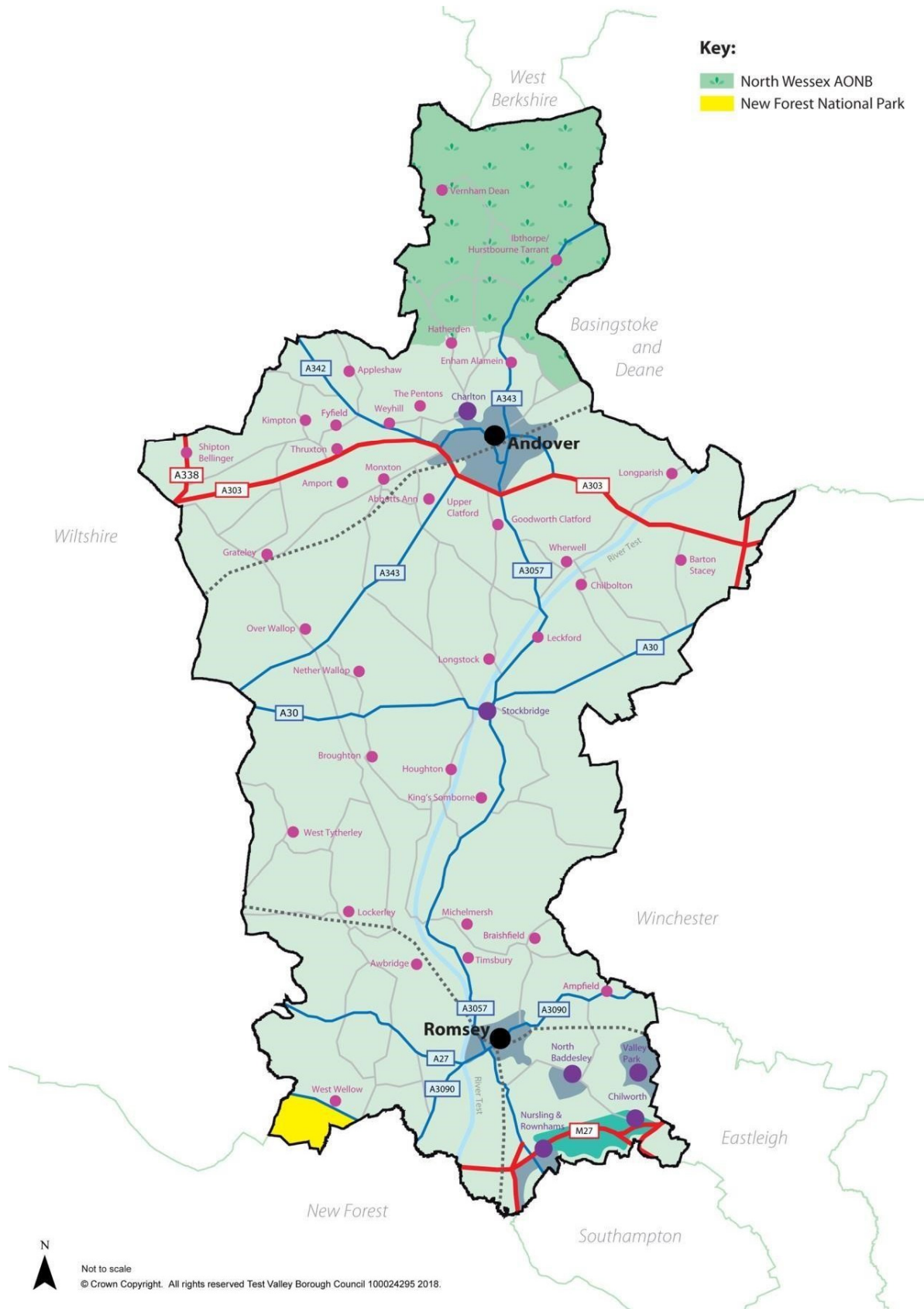
- 3.9 The health of people in Test Valley is generally better than the England average. Estimated rates of adult physical activity are higher than the England average, with rates of early deaths from cardio-vascular diseases also lower than the England average. Deprivation is lower than the England average and the average life expectancy is 84 for women years and 81 for men; both these figures are above the national average<sup>9</sup>.
- 3.10 The Government publishes figures on greenhouse gas emissions by local authority area. The dataset has recently been updated to incorporate methane and nitrous oxide greenhouse gases, in addition to carbon dioxide. This data does not cover all emissions but is a readily available source. Table 2 sets out the reported emissions that occurred within Test Valley, as well as the per person figures. For comparison, the per person emissions for Hampshire in 2020 was 4.5 tonnes CO<sub>2</sub>e, and for England in 2020 was 5.1 tonnes CO<sub>2</sub>e.

<sup>8</sup> Land Registry House Price Index, 2020 (<http://landregistry.data.gov.uk/app/ukhpi/explore>)

<sup>9</sup> Public Health England, Health Profiles 2019: Test Valley (Public Health England) <https://fingertips.phe.org.uk/profile/health-profiles/data#page/1/gid/1938132696/pat/6/par/E12000008/ati/201/are/E07000093>



Map 1: Area of Test Valley



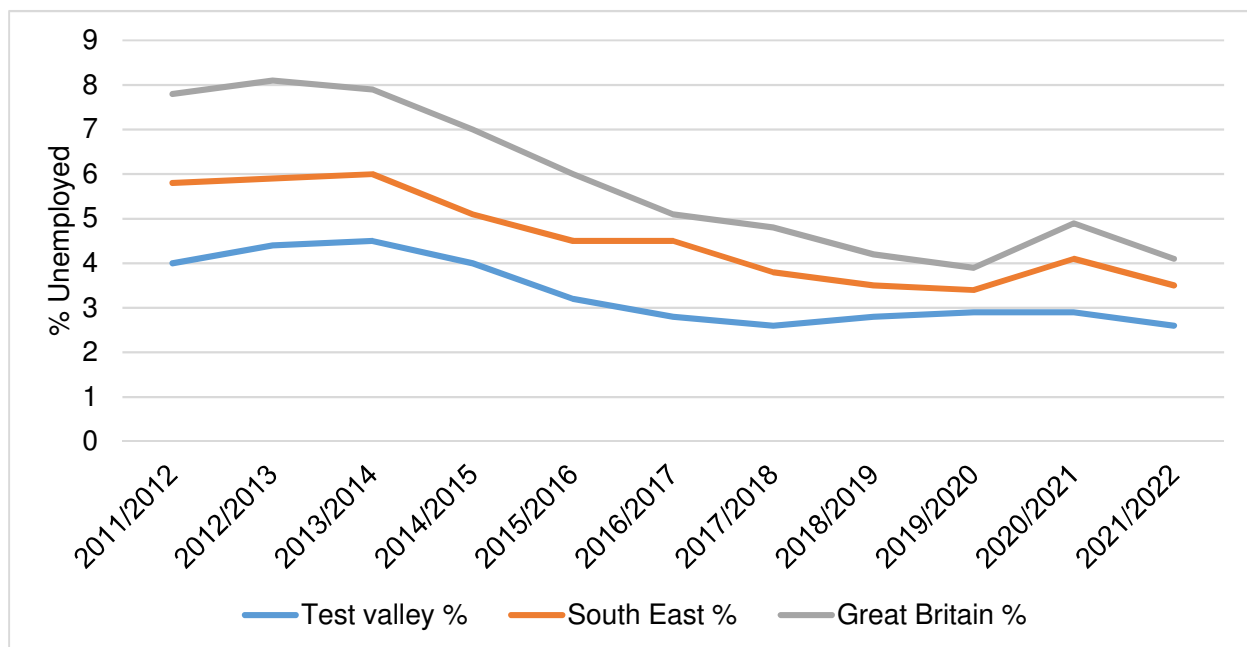
**Table 2:** Greenhouse gas emissions within Test Valley (Department for Business, Energy & Industrial Strategy, 2022)<sup>10</sup>

Year	<i>CO<sub>2e</sub> emissions estimates (kt CO<sub>2e</sub>, using full dataset)</i>									<i>Per Person (tonnes CO<sub>2e</sub>)</i>
	<i>Industry</i>	<i>Commercial</i>	<i>Public Sector</i>	<i>Domestic</i>	<i>Transport</i>	<i>Land Use, Land-use Change &amp; Forestry Net Emissions</i>	<i>Agriculture</i>	<i>Waste Management</i>	<i>Total</i>	
2018	88.2	65.1	24.9	198.4	456.5		93.1	17.1	915.4	7.3
2019	80.1	56.3	23.0	188.0	452.0		93.9	16.9	881.7	7.0
2020	73.1	50.9	21.6	189.5	357.7		89.1	16.3	769.9	6.1

<sup>10</sup> <https://www.gov.uk/government/statistics/uk-local-authority-and-regional-greenhouse-gas-emissions-national-statistics-2005-to-2020>

3.11 Table 2 shows a significant change in CO2 emissions between 2019 and 2020 and this could be attributed to Covid restrictions on travel in 2020.

**Figure 1:** Comparison of unemployment levels between Test Valley, the South East and Great Britain (2011 – 2022)<sup>11</sup>



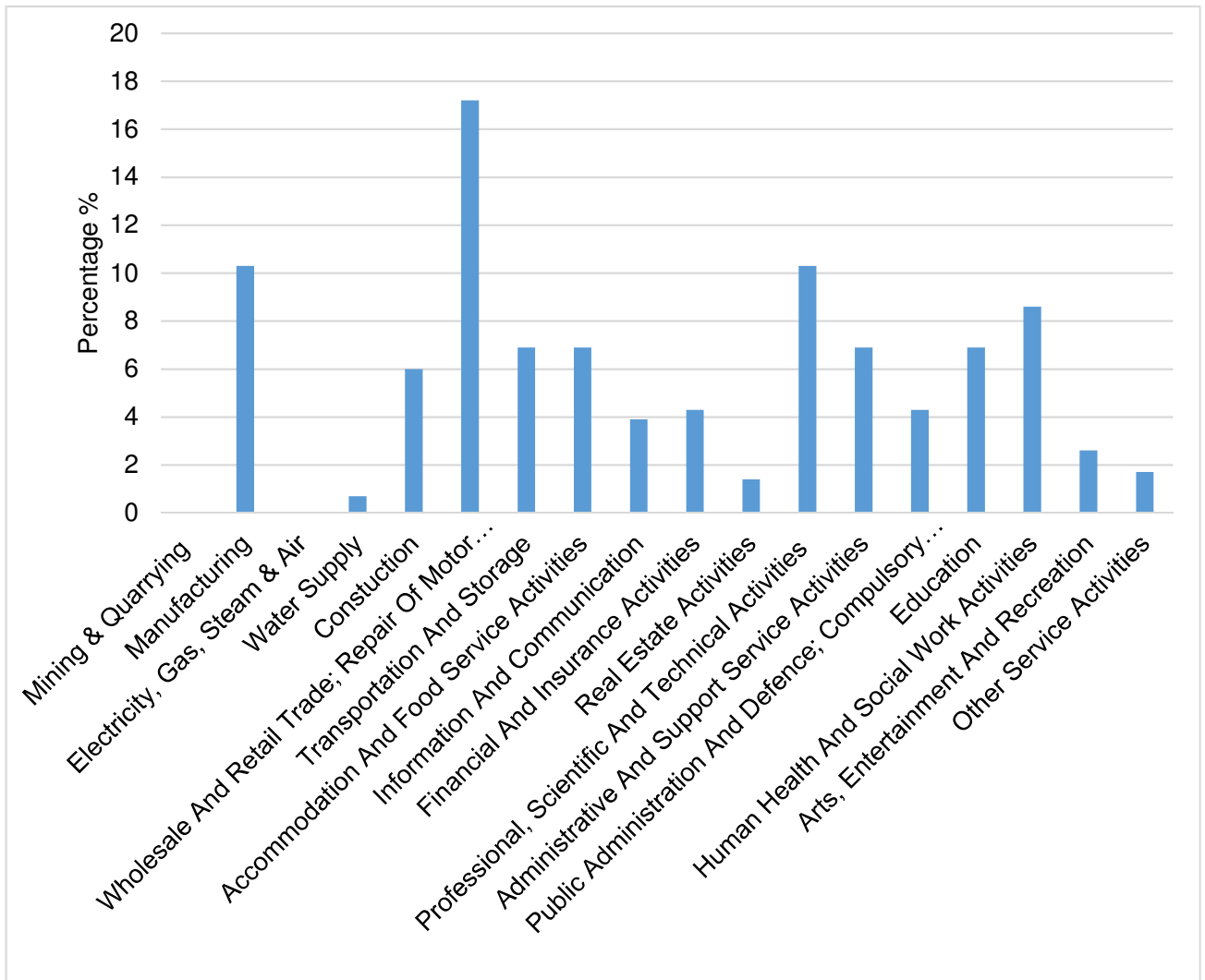
3.12 The Borough has relatively low levels of unemployment and economic inactivity compared to the south-east region and national rates. Following the coronavirus pandemic, the unemployment rate has declined slightly between April 2021 and March 2022. This can be attributed to the return to work and relaxing of coronavirus 19 restrictions. The employment rate in the Borough is relatively high at 82.6% (March 2022) compared to 78.1% in the South East and 75.2% in Britain. More information is provided in Appendix 2, displaying unemployment levels in Test Valley (2011-2022).

3.13 Job density is the level of jobs per resident aged 16-64. For example, a job density of 1.0 would mean that there is one job for every resident aged 16-64. The total number of jobs is a workplace-based measure and comprises employee jobs, self-employed, government-supported trainees and HM Forces. Figures used to calculate jobs densities are based on the relevant mid-year population estimates. For Test Valley, the job density as at 2020 was 0.97 compared to 0.86 in the South East and 0.84 in Britain.

3.14 As in the previous reporting year, we have included statistics on the employee jobs by sector or industry from the 2020 data set provided by the NOMIS. This is the most current data available. This is shown in Figure 2 below.

<sup>11</sup> Annual Population Survey  
<https://www.nomisweb.co.uk/reports/lmp/la/1946157309/printable.aspx>

**Figure 2: Employee jobs by Sector in Test Valley**



3.15 The Figure above shows the highest percentage of employees in Test Valley employed in the Wholesale and Retail Trade in Repair of Motor Vehicles & Motorcycles and the lowest in Mining and Quarrying and Electricity, Gas, Steam and Air industries.

## Part One: Local Development Scheme and Community Infrastructure Levy Monitoring

### 4 Monitoring of the Local Development Scheme (LDS)

- 4.1 One of the functions of the AMR is to monitor the progress of the Council's Local Development Scheme (LDS). The LDS is a public statement of the Council's programme for the production of Development Plan Documents (DPDs). The LDS sets out the time lines for the production of documents including gathering data, consultation, examination and its adoption.
- 4.2 The Test Valley LDS applies to the Borough outside of the National Park. The New Forest National Park is responsible for the planning of the part of the Borough, which lies within the Park (see Appendix 3) and will have its own LDS. Under the Planning Act 2008, there is no need for Supplementary Planning Documents (SPDs) to be included within the LDS however the Council will continue to produce SPDs when appropriate.
- 4.3 A Local Development Scheme was approved by the Cabinet on 29 September 2021 and was the LDS in place during the reporting year.
- 4.4 An updated Local Development Scheme was approved by the Cabinet on 26 October 2022<sup>12</sup> and the LDS 2022 has been published on our website.
- 4.5 There are currently 19 designated neighbourhood areas in the Borough. The Borough now has seven 'made' neighbourhood plans: Goodworth Clatford, Thrupton, Upper Clatford, Chilbolton, Charlton, West Dean and West Tytherley and Houghton Neighbourhood Plans, which were all approved following community referendum. There are a further 13 neighbourhood plans that are underway in the Borough.
- 4.6 The Council published its Corporate Plan 'Investing in Test Valley' 2019 - 2023 and beyond<sup>13</sup>. This document highlighted that our priorities are growing the potential of: Town centres, Communities, People and The Local Environment. Within this document the Council stated that "*We will renew our key housing strategies to focus on new ways of working that will support people to build upon their strengths, to help resolve their housing issues.*" This is being actioned by working with communities and partners to help identify and deliver the supply of homes which reflects current and future housing needs. The council has started its preparations for the next corporate plan for 2023- 2027 and conducted a public consultation in summer 2022.
- 4.7 The draft Local Plan Regulation 18 Stage 1 was published for public consultation in February 2022. This is the third stage in the preparation of the next local plan after public consultations on our Issues and Options consultation (2018) and Refined Issues and Options Consultation (2020). The public consultation period

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<sup>12</sup> <https://www.testvalley.gov.uk/planning-and-building/planningpolicy/lds>

<sup>13</sup> <https://www.testvalley.gov.uk/aboutyourcouncil/corporatedirection/corporate-plan-for-2019-to-2023>

ran from 11 February – 8 April 2022 and the Council is now considering the responses and preparing for Regulation 18 Stage 2.

- 4.8 The Village Design Statement for the Parish of Hurstbourne Tarrant was adopted by the Council as a Supplementary Planning Document (SPD) on 7 April 2021, following a recommendation from the Council's Cabinet on 10 March 2021.
- 4.9 The Draft New Forest Recreational Mitigation SPD, with the full title of 'New Forest International Nature Conservation Designations: Recreational Mitigation Framework Supplementary Planning Document' was published and a public Consultation period held from 12 November to 10 December 2021<sup>14</sup>. The Council is reviewing the comments received to inform the document.
- 4.10 We are continuing to update the evidence base, including working with neighbouring authorities and through the Partnership for South Hampshire (PfSH). Work is also progressing through the Andover Vision and Romsey Future initiatives, including master planning for Andover town centre and south of town centre. Both the Romsey and Andover masterplans were approved as material planning considerations in September 2020.
- 4.11 Supplementary Planning Documents provide additional guidance on detailed issues linked to policies in the Local Plan. They do not form part of the Development Plan itself however, but where relevant will be used when considering applications.

The purpose of the SPD is to; explain the Council's approach to using planning obligations to local residents, developers and the wider community; explain the circumstances under which the Council will collect Section 106 contributions to mitigate the impacts of a development on infrastructure; provide applicants with greater certainty on when planning obligations will be sought.

**November 2022 Summary update;** the Draft Infrastructure and Developer Contributions Supplementary Planning Document was published for public consultation on the 4th of November, 2022 for a period of six weeks.

## 5 Community Infrastructure Levy (CIL)

- 5.1 The Community Infrastructure Levy (CIL) is a mechanism that allows local planning authorities to levy a charge on new development in order to contribute to the cost of infrastructure projects that are, or will be, needed to support new development.

<sup>14</sup> <https://testvallet.gov.uk/planning-and-building/planningpolicy/supplementary-planning-documents/draft-new-forest-international-nature-conservation-designations-recreational-mitigation-framework-spd>

- 5.2 Test Valley Borough Council implemented the adopted CIL Charging Schedule on 1 August 2016. The CIL Charging Schedule sets out the charge per square metre for each category of development that is liable for CIL. There are four residential charging zones across the Borough ranging from £70 to £175 per square metre of floorspace. Large scale retail floorspace is also charged at £180 per square metre across the Borough.
- 5.3 The use of Section 106 agreements remains as a way of mitigating the impact of development and co-exists with CIL but on a much smaller scale. Section 106 agreements may still be used to secure mitigation for specific impacts of a development to make development acceptable in planning terms provided that any infrastructure sought is in line with Regulation 122 of the CIL Regulations 2010 (as amended).
- 5.4 The CIL Regulations 2010 (as amended) requires that a 'meaningful proportion' of CIL receipts be passed to the local parish or town council for the area in which development took place. The proportion to be passed to the local parish council is 15% of the relevant CIL receipts with a maximum cap of £100 per Council Tax dwelling within the parish in each financial year. Where a Neighbourhood Development Plan (NDP) is 'made' the 'meaningful proportion' will rise to 25% with no maximum cap specified. Parish Councils will receive their 'meaningful proportion' of CIL in April and October each year.
- 5.5 The Council, as the Charging Authority is required under Regulation 62 of the CIL Regulations 2010 (as amended) to prepare a report for any financial year in which it collects CIL. The Council is also required to report on collection and application of CIL in an Infrastructure Funding Statement, published in December each year. The table below sets out financial details as required by the Regulations.
- 5.6 The CIL Spending Protocol is the authority's approach to allocating CIL funds for infrastructure projects. Bids made for CIL funds for an infrastructure project undergo a technical, criteria-based assessment by officers and will be recommended to Cabinet each year. With the introduction of CIL in August 2016 it's expected that Section 106 contributions and specifically public Open space Contributions will become less. Public Open space contributions come through from large and strategic development sites but these do not happen often so it is likely some quarters will be considerably higher while others may have no incoming public open space contributions.
- 5.7 The Council received 3 bids for CIL funds in this reporting period. All 3 were approved at Council on the 6<sup>th</sup> of April 2022 (Cabinet 30<sup>th</sup> March, 2022), for a total of £283,524 in awards. The breakdown of the approved bids was as follows; £240,478 towards the Extension of St Mary's GP Surgery, £13,535 for pedestrian works between Viney Avenue and Cupernham School in Romsey and £29,511 towards an Orchard Trail in Valley Park.

**Table 3:** CIL financial details for 2021/22

Details	£
Total CIL Receipts for 2021/22	822,432.40
Expenditure on infrastructure	2,057.16
Amount of CIL applied for to repay money borrowed and items of infrastructure funded	0.00
Amount of CIL applied to Administrative Expenditure	41,121.62 <sup>15</sup>
Amount of CIL passed to a Town/Parish Council	254,817.37
Total CIL Expenditure	297,996.15
Amount of CIL Receipts Retained at 31 March 2022	3,406,773.99 <sup>16</sup>

## 6 Duty to Co-operate

- 6.1 The duty to cooperate was introduced by the Localism Act 2011 on 6 April 2012, and is set out in section 33A of the Planning and Compulsory Purchase Act 2004. In recognition of Part 8, Regulation 34 (6) the Council has jointly worked with the Partnership for South Hampshire (PfSH), neighbouring authorities and authorities across Hampshire on evidence based studies in support of Development Plan Documents and Supplementary Planning Documents. PfSH has commended the preparation of an updated evidence base to inform a new Statement of Common Ground (SOCG) to supersede its Spatial Position Statement. This includes preparation of evidence base. The Council is also working with neighbouring authorities on strategic priorities.
- 6.2 A PfSH protocol is now in place; representations are prepared by the PfSH Planning Officers Group, are seen by Members of the Housing and Planning Delivery Panel, before being signed-off by the Joint Committee Chairman (following consideration by the Joint Committee if necessary).
- 6.3 As part of the Hampshire and Isle of Wight Local Government Association<sup>17</sup> (HIOW) there is an established structure of meetings at a chief planning officer level (Hampshire and Isle of Wight Planning Officers group – HIPOG). There are also three main sub groups that support HIPOG:
- Development Control Practitioners Group
  - Planning Research Liaison Group (PRLG)
  - Development Plan Group (DP Group)
- 6.4 The Council is a member of these groups and attends meetings during the year. The Council has been working with a group of neighbouring local authorities and

<sup>15</sup> The council receives a 5% administration fee on Community Infrastructure Levy payments.

<sup>16</sup> Of the £3,406,773.99 retained. £1,892,300 of that is allocated to projects. £1,200,000 is in a Regeneration Reserve to assist in funding the Romsey and Andover Masterplans. And the remaining £314,473.99 is in a Community Projects Reserve that is open to bids between 1st April and 30th June each year.

<sup>17</sup> The association provides a structure for collaboration between local authorities in Hampshire, Portsmouth, Southampton and the Isle of Wight



other organisations to update evidence on recreational disturbance on the New Forest international nature conservation designations.

## **7 New Forest National Park Authority**

- 7.1 The New Forest National Park was established on 1 March 2005. The National Park Authority (NPA) assumed full responsibility for planning matters within the National Park boundary on 1 April 2006 and the AMR reflects this status. A map identifying the small area of the Borough that, for planning matters, is part of the National Park is provided in Appendix 3 (also see Map 1 for wider context). The NPA is responsible for annual reporting for all areas within the National Park boundary.
- 7.2 Housing completions within the Test Valley area of the National Park will continue to be reported within this AMR, although separately to those for the rest of the Borough outside of the National Park.
- 7.3 The Council is represented by one member of the New Forest NPA, which meets regularly. Officers liaise with officers of the NPA, particularly planning officers on planning strategy/policy matters. The NPA has prepared and adopted a number of Local Development Framework (LDF) documents and a statutory Management Plan (referred to as the Partnership Plan) for the National Park. The Council has a duty to take account of the purposes of the National Park designation in its decision making. The Council is represented on the management plan group.

## Part Two: Monitoring the Revised Local Plan (RLP)

### 8 Revised Test Valley Borough Local Plan 2011 - 2029

- 8.1 The Revised Local Plan for Test Valley forms the key part of the Development Plan for the Borough. The document sets out a vision and broad objectives for the future development of the Borough. It includes the core objectives which underpin the policies and proposals which form the spatial strategy. The Local Plan will guide future development within the Borough of Test Valley over the plan period 2011-2029.
- 8.2 The Local Plan draws upon other strategies of the Council, especially the Corporate Plan, and other organisations that have implications for the development and use of land. It identifies the strategic locations for housing and employment based on a settlement hierarchy. The document contains policies which are used in determining planning applications. The document sets out the boundaries for the settlement hierarchy and town centre boundaries and identifies those areas that prevent coalescence between settlements and areas of local distinctiveness.
- 8.3 As the Local Plan reached the five year anniversary of its adoption on 27 January 2021, a review was undertaken in accordance with Regulation 10A of The Town and Country Planning Regulations 2012 (as amended). Its purpose is to ensure that the plan and its policies remain effective and to identify any areas which need to be reviewed. The review considered whether there has been a significant change in circumstances which affects the plan's strategy and whether it remains up to date and consistent with current national planning policy in the National Planning Policy Framework (NPPF) 2019. This review was undertaken as a self-assessment using relevant parts of the Planning Advisory Service (PAS) Local Plan Route Mapper Toolkit. The assessment was then reviewed by independent consultants appointed by PAS. The review was approved by Cabinet on 10 March 2021 and comprises three documents:
- Toolkit Part 1 - Whether any significant changes affecting the plan's spatial strategy
  - Toolkit Part 2 – Consistency of the plan's policies with NPPF 2019
  - Advisory Note – Reviewing the assessment which has been undertaken
- 8.4 Part 1 assessment concluded that, the spatial strategy is considered to remain sound and plan policies remain up to date and continue to provide a robust basis for decision making in the determination of planning applications. Part 2 assessment concluded that NPPF 2019 requirements necessitate some new or additional policy, or revision of the current policy approach being considered to address these, or which will be taken into account and considered in preparing the next Local Plan, or which could alternatively be addressed through Supplementary Planning Documents or other additional guidance. However, these are not considered to mean that the adopted Local Plan is out of date or unsound. The following chapters of the AMR provide information relating to the monitoring of the Local Plan.

## 9 Delivering Sustainable Development

<b>RLP Policies (Chapter 4)</b>	
<b>Policy SD1</b>	Presumption in Favour of Sustainable Development

- 9.1 Delivering Sustainable Development relates to Chapter 4 of the RLP. At the centre of the Council's Spatial Strategy is the principle of sustainable development. Sustainable development is at the core of planning and in making the right decisions for current and future generations. The three elements of sustainable development are; social, economic and environmental and need to be considered jointly, not in isolation.
- 9.2 The Local Plan has been written to provide the starting point for guiding growth, and creating and delivering sustainable development. This echoes the approach of Government guidance set out in the NPPF (This Plan includes a policy which sets out the presumption in favour of sustainable development.)

## 10 Local Communities

<b>RLP Policies (Chapter 5)</b>	
<b>Policy COM1</b>	Housing Provision 2011-2029
<b>Policy COM2</b>	Settlement Hierarchy
<b>Policy COM3</b>	New Neighbourhood at Whitenap, Romsey
<b>Policy COM4</b>	New Neighbourhood at Hoe Lane, North Baddesley
<b>Policy COM5</b>	Residential Development at Park Farm, Stoneham
<b>Policy COM6</b>	New Neighbourhood at Picket Piece, Andover
<b>Policy COM6A</b>	New Neighbourhood at Picket Twenty, Andover
<b>Policy COM7</b>	Affordable Housing
<b>Policy COM8</b>	Rural Exception Affordable Housing
<b>Policy COM9</b>	Community Led Development
<b>Policy COM10</b>	Occupational Accommodation for Rural Workers in the Countryside
<b>Policy COM11</b>	Existing Dwellings and Ancillary Domestic Buildings in the Countryside
<b>Policy COM12</b>	Replacement Dwellings in the Countryside
<b>Policy COM13</b>	Gypsies, Travellers and Travelling Showpeople
<b>Policy COM14</b>	Community Services and Facilities
<b>Policy COM15</b>	Infrastructure

- 10.1 The Borough is comprised of a number of settlements each with their own community identity ranging from the large towns of Andover and Romsey to small rural villages. These settlements are set in attractive countryside of a high landscape quality. The issues they both face and what helps create and sustain them are very similar one key issue being the availability of housing.

- 10.2 Through the Revised Local Plan, the Council aims to deliver new development in a sustainable way. This section assesses how the policies in chapter five of the plan are performing in making provision for new housing through the allocation of land and facilitating development within existing settlements and the countryside.

### Housing Delivery

#### *(H1) Plan Period and Housing Targets (H2) Net additional dwellings*

- 10.3 This data is presented in the Test Valley housing trajectories found in Appendix 6 and 7 of this report for the Borough, and includes:
- Net additional dwellings in previous years
  - Net additional dwellings for the reporting year
  - Net additional dwellings in future years (projected)
  - Managed delivery target
- 10.4 Local Authorities are required to set their own housing targets. The housing trajectories include figures from 2011/12 to 2028/29 which covers the period of the Revised Local Plan. The housing trajectory has been updated since the adoption of the plan. Housing Trajectories are provided for separate housing requirements: Northern Test Valley (NTV), and Southern Test Valley (STV). The figures have been updated since the adoption of the local plan. Please refer to the Appendix 6 to view a map illustrating Northern Test Valley and Southern Test Valley.

**Table 4:** Housing completions against Revised Local Plan requirements (2014-2022)

	STV	% of RLP requirement	NTV	% of RLP requirement	TVBC Total
<b>2014/15</b>	212	109	668	170	<b>880</b>
<b>2015/16</b>	338	174	666	169	<b>1004</b>
<b>2016/17</b>	240	124	651	165	<b>891</b>
<b>2017/18</b>	194	100	599	152	<b>793</b>
<b>2018/19</b>	249	128	560	142	<b>809</b>
<b>2019/20</b>	279	144	669	170	<b>948</b>
<b>2020/21</b>	337	174	542	137	<b>879</b>
<b>2021/22</b>	326	168	528	134	<b>854</b>
<b>Total</b>	<b>2175</b>		<b>4,883</b>		<b>7,058</b>

- 10.5 In 2021/22, 854 dwellings were completed in Test Valley, 528 in Northern Test Valley (NTV) and 326 in Southern Test Valley (STV). Overall housing completions have reduced this year compared to 2020/21. There were 879 dwellings completed in Test Valley in 2020/21 with 542 in NTV and 337 in STV.

- 10.6 The annualised average for the number of dwellings to be built per annum is 394 in NTV and 194 for STV; this is a Borough wide figure of 588 per annum. When the delivery and requirement figures are compared for the reporting year, this reveals a surplus of 134 dwellings for NTV, and a surplus of 132 for STV. The 2021/22 figures are above the annual average housing requirement as set out in the adopted Local Plan.

### Housing Land Supply

- 10.7 Paragraph 73 of the National Planning Policy Framework (NPPF) states that on an annual basis, Local Planning Authorities should identify and update the supply of specific and deliverable sites, sufficient to provide a minimum of five years' worth of housing against their housing requirements; with an additional buffer of 5%. If there has been significant under delivery of housing over the past three years, then a buffer of 20% should be applied.
- 10.8 The Council undertakes annual updates of Housing Land Supply to provide an accurate picture of the supply situation. The Council has prepared a Housing Implementation Strategy, which incorporates the latest 5 Year Housing Land Supply position as at 1 April 2022<sup>18</sup>. Please see Appendix 5 for the housing trajectory.

#### *Five Year Housing Land Supply: Northern Test Valley*

- 10.8A The Housing Land Supply figure for Northern Test Valley (NTV) is 5.71 years as at 1 April, 2022.

#### *Five Year Housing Land Supply: Southern Test Valley*

- 10.8B The Housing Land Supply figure for Southern Test Valley is 6.83 years as at 1 April, 2022.

- 10.8C For the 2022 calculation, the figures include Use Class C2 self-contained accommodation, in addition to Use Class C3 dwellings. Following a change in definition, self-contained units which are akin to dwellings, but which provide a degree of supported living or extra care are classified as Use Class C2. Since these are included within the private household population used to determine the adopted Local Plan housing need, they are included as they contribute to meeting this requirement. Therefore, Use Class C2 self-contained completions for 2021/22 are included, as are future supply from 2022/23 onwards. Use Class C2 residential institutions (bedspaces in nursing and care homes) remain excluded, as these are communal accommodation and not part of the private household population.

<sup>18</sup> <https://www.testvalley.gov.uk/planning-and-building/guidance/housing-land-supply>

## Housing Completions and Losses

**Table 5:** Summary of main housing gains and losses (10 or more units in reporting year)

Address	Application Reference	Private/ Affordable	Gain	Loss
West Of Cupernham Lane	19/00373/RESS	Mixed	43	0
Ringstead Cupernham Lane	19/02698/Fulls	Private	0	1
Ganger Farm Ganger Farm Lane	14/01090/Fulls	Mixed	46	0
Ganger Farm Ganger Lane	19/00499/Vars	Private	9	0
Ganger Farm Ganger Farm Lane	19/02424/Fulls	Mixed	3	0
Land At Redbridge Lane	15/01763/Fulls	Mixed	47	0
East Of Rownhams Lane	18/00666/Resn	Mixed	71	0
Land East Of Phase 3 Rownhams Lane	18/00685/Resn	Mixed	15	0
Nightingale Lodge Greatwell Drive	15/01261/Fulls	Private	54	0
Stanbridge Earls Stanbridge Lane	16/02967/Fulls	Private	16	0
Picket Twenty Extension Site London Road	16/03120/Fulln	Mixed	124	0
Land Adjacent 10 Walworth Road	18/01968/Resn	Mixed	57	0
Land At East Anton Parcel L Smannell Road	18/01991/Resn	Mixed	40	0
Surplus Secondary School Site - East Anton Smannell Road	18/03140/Resn	Mixed	137	0
Land At East Anton Parcels Q And T Smannell Road	18/01255/Resn	Mixed	81	0

Address	Application Reference	Private/Affordable	Gain	Loss
Land At East Anton Parcels C, D And E Smannell Road	16/01816/Resn	Mixed	29	0

- 10.9 The table above shows that, of the large sites, there was a mixture of completions for private/open market and by Registered Providers. In 2021/22 there was a net gain of 772 dwellings a decrease from 2020/21 which had 815 dwellings.

**Table 6:** Cumulative completions on strategic sites as at March 2022

Site	Cumulative Completions
Abbotswood	790
East Anton	2590
Picket Twenty	1,219
Picket Twenty Extension	476
Picket Piece	544
Picket Piece Extension	291
Redbridge Lane	330
Ganger Farm	277

- 10.10 There has been a cumulative increase of 523 dwellings to 6,517 this reporting year compared to 5,994 in 2020/21.

### Outstanding Housing Permissions

**Table 7:** Outstanding Housing Permissions (as at 1 April 2022)

	Large sites (10 or more)			Small sites (less than 10)			Total
	Gains	Losses	Net Gain	Gains	Losses	Net Gain	Net Gain
<b>NTV</b>	522	0	522	251	47	204	<b>726</b>
<b>STV</b>	1238	1	1237	82	14	68	<b>1305</b>
<b>TV NFNP</b>	0	0	0	0	0	0	<b>0</b>
<b>Total</b>	1760	1	1759	333	61	272	<b>2031</b>

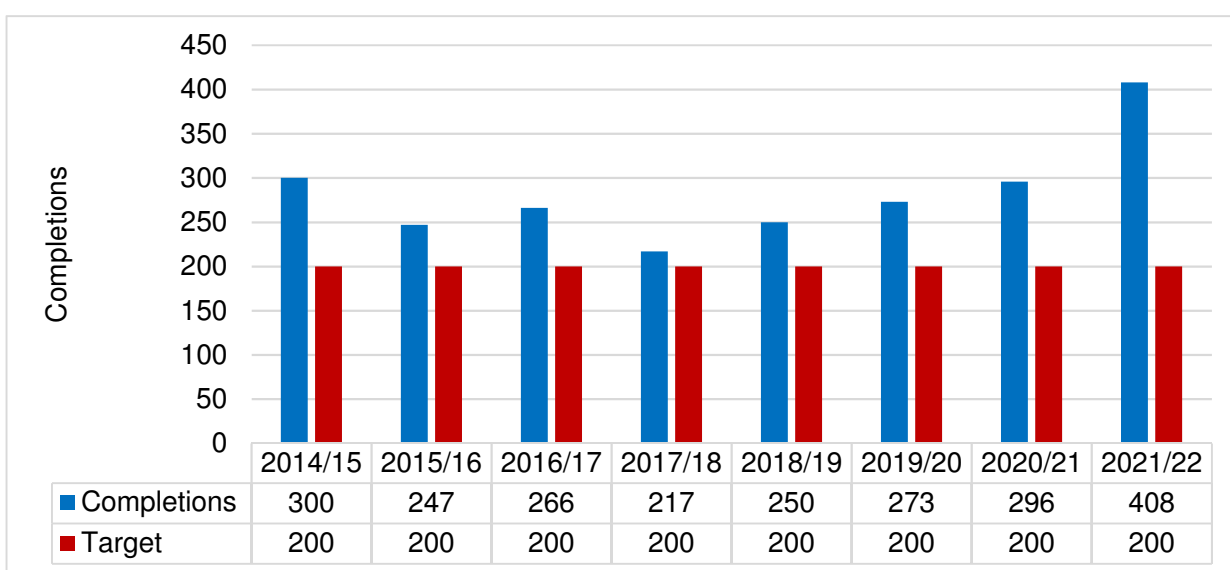
- 10.11 As of 1 April 2022, planning permission was outstanding for 2031 net additional dwellings (700 less than the previous reporting period). 726 of these permissions were within NTV (down 474 from 2020/21) and 1305 in STV (down 226 from 2020/21)

## Affordable Housing

### ***(H5) Gross Affordable Housing Completions L2 Deliver 200 affordable dwellings per year***

10.12 A significant proportion of affordable housing provision has been provided as part of the Borough's New Neighbourhoods developments at East Anton, Picket Piece and Picket Twenty in Andover, as well as Abbotswood, Romsey, Fen Meadow (Redbridge Lane), Ganger Farm and Broadleaf Park in Southern Test Valley. The Council has secured a significant level of affordable housing as part of these schemes.

**Figure 3: Affordable Housing Completions (2014-2022)**



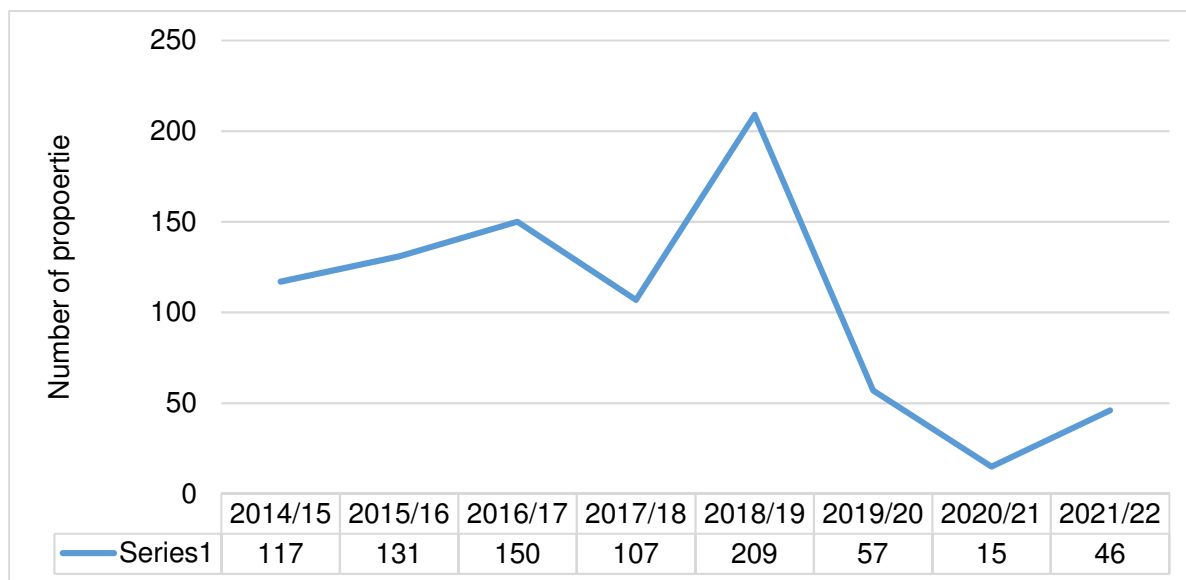
10.13 For the period 2021/22, a total of 408 affordable homes were delivered in the Borough as recorded by the Council's Housing and Environmental Health Service. This is an increase from the 296 that were delivered in the last reporting year, and is higher than the annual target of 200 affordable homes.

10.14 Affordable housing figures vary from those provided by Hampshire County Council, who monitor the completions of new build affordable homes only.



## Empty Properties

**Figure 4:** Number of empty properties brought back into use in Test Valley (2014-2022)



- 10.15 The Council has an Empty Property Strategy (part of the Housing Strategy available from Housing and Environmental Health Service) which sets out the Council's plans for bringing empty properties back into use to help address housing need. During the reporting year, as shown in the table above, 46 empty properties have been brought back into use. This is an increase from the 15 properties which were brought back into use in the previous year 2020/21. This could partly be due to the relaxing of restrictions brought on by the coronavirus pandemic in the previous reporting year and the new definition of empty properties as set out below.
- 10.16 Previously the AMR assessed empty properties that had been empty for six months or less. These properties are known as transactional empty properties and tend to be the result of a change in tenant or ownership. The vast majority of all empty properties are empty for less than six months and therefore considered transactional empty properties. A property does not have to be used all the time to be classed as occupied e.g. a second home, holiday home or property with pending planning permission. The empty property strategy is in the process of being updated and the Council's policy will become primarily concerned with long term empty properties (properties that have been empty for longer than two years). Following the new definition of empty properties, for this reporting period, there have been 21 Council Tax and 25 Business Rates properties in Test Valley that have been empty for 2 years or more.

## New Homes Bonus

- 10.17 The New Home Bonus began in April 2011 and it is based on the amount of extra Council Tax revenue raised for new-build homes, conversions and long-term empty homes brought back into use. There is also an extra payment for

providing affordable homes. The bonus will match fund the additional council tax raised for new homes and empty properties brought back into use, with an additional amount for affordable homes, for the following six years.

**Table 8: New Homes Bonus (2014-2022)**

Year	Affordable Homes Premium	Main Grant	Other Grants	Total Grants
2021/22	54,600	1,249,559	800,564	2,104,723
2020/21	53,760	939,598	2,567,467	3,560,825
2019/20	59,080	741,484	2,987,617	3,788,181
2018/19	33,040	741,349	3,062,222	3,836,611
2017/18	46,200	946,314	3,923,564	4,916,078
2016/17	90,160	1,180,554	3,522,237	4,792,951
2015/16	41,720	807,324	2,723,193	3,572,237
2014/15	1,065,158	907,518	1,658,035	3,630,711
Cumulative Total				28,097,594

- 10.18 The 2021/22 grant income (using changes in the tax base/delivery of homes between October 2019 and October 2020), was based on 866 homes, of these, 891 were new properties (of which 125 were empty properties) and 305 were affordable units.
- 10.19 The total grant receivable for 2022/23 is £1,304,159. This comprises of £54,600 Affordable Homes Premium (195 properties x £350 x 80%) and £1,249,559 as the main grant. Taking into account the previous years' grant awards, Test Valley Borough Council will receive a total of £2,104,723 in New Homes Bonus in 2022/23.

### Self-Build & Custom Housebuilding

- 10.20 Under the Self-build and Custom Housebuilding Act, the Council has a duty to keep a register of individuals and associations of individuals who are seeking to acquire serviced plots of land in the Borough, in order to build houses for the individuals to occupy as homes.
- 10.21 Self-build and custom housebuilding registers provide information on the demand for self-build and custom housebuilding in the Borough, which can support development opportunities for this type of housebuilding by increasing awareness of the demand amongst landowners, builders and developers.
- 10.22 Between 1 April 2021 and 31 March 2022 there were 41 valid requests by individuals and associations of individuals to be added to the Test Valley Self Build Register.
- 10.23 The preferences of those on the register are as follows:
- Generally plots of 0.25+ acres are being sought;
  - Plots are sought for individual, predominantly detached dwellings

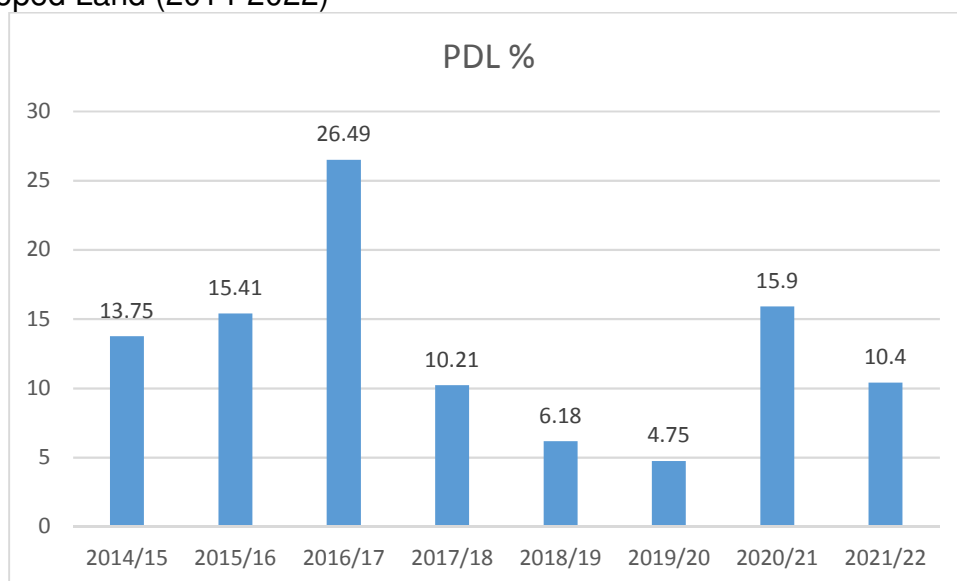
- Plots are generally sought within semi-rural or rural areas, within relatively close proximity to Romsey or Andover, or other villages within the Borough.

### Dwellings on Previously Developed Land

10.24 The Revised Local Plan does not include a specific target with regard to the percentage of dwellings to be provided on Previously Developed Land (PDL). The strategic housing requirement for the Borough involves significant development taking place on Greenfield sites.

#### ***(H3) Percentage of new and converted dwellings on Previously Developed Land***

**Figure 5:** (H3) Percentage of new and converted dwellings on Previously Developed Land (2014-2022)



**Table 9:** Number of new and converted dwellings on Previously Developed Land (2014- 2022)

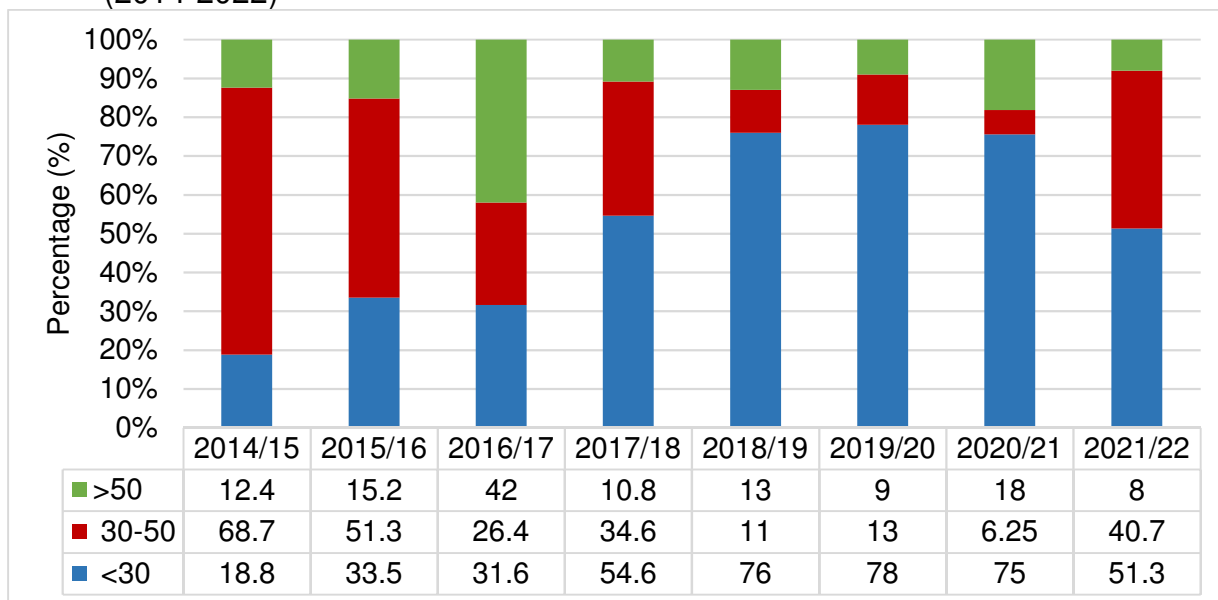
Year	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
Net Gain (PDL)	121	152	236	81	50	45	140	106
Net Gain (All)	880	1004	891	793	809	948	879	854

10.25 The figures above display that for this reporting year, the total number of dwellings and percentage on previously developed land is lower than in the previous reporting year.

## New dwellings by Density

### L9 Percentage of new dwellings by Density

**Figure 6:** L9 Percentage of new dwellings by density (2 or more dwellings) (2014-2022)



10.26 Figure 6 provides the details for housing density. The data is split into 3 bands: below than 30, between 30 and 50, and more than 50 dwellings per hectare (dph). In the raw data, provided by Hampshire County Council for all of the individual sites, the density figures are a mix of net and gross. Most of the densities below 30ha in the raw data were for single dwellings and the remaining data was amended to reflect this. The percentage of dwellings at a density of 50+dph has decreased, and less than 30 has decreased below the trend of recent years. Please refer to the Appendix 8 to view a table illustrating the percentage of new dwellings by density (2 or more dwellings) (2014-2022).

### Sites for Gypsies, Travellers and Travelling Showpeople

10.27 The Gypsy, Traveller and Travelling Showpeople communities should have access to appropriate accommodation to meet their needs. Sites can be either in the defined settlement boundary or within the countryside provided that they are in locations where facilities and services, such as schools and local shops, are accessible (in accordance with Policy COM14).

10.28 Following government guidance emphasising the need for local authorities to cooperate, the Council joined with ten other authorities in Hampshire and commissioned a Gypsy & Traveller Accommodation Assessment (GTAA, 2017), in order to quantify the level of need for traveller sites in the area. The Council is reviewing its evidence base and has commissioned an updated Gypsy and Traveller Accommodation Assessment (GTAA) on the current level of need.

- 10.29 There was 1 permission granted for Gypsy and Traveller sites between 1 April 2021 and 31 March 2022.
- 10.30 There were two sites (1 pending appeal) that were refused planning permission between 1 April 2021 and 31 March 2022 for both Gypsy and Traveller sites.

**November 2022 Summary update;**

June 2022; there was a refusal for one gypsy and traveller site application

August 2022; Permission was granted for one gypsy and traveller site

## Design Quality

### *(H6) Housing Quality Building for Life Assessments*

- 10.31 Building for Life 12 Criteria has been renamed to Building for a Healthy Life or (BHL) which is a Design Code to help people improve the design of new and growing neighbourhoods. The new guidelines are published by Design for Homes and Urban Design Doctor and were officially launched in July 2020. The design toolkit covers the priorities for creating healthier communities, including improved walking, cycling and public transport links, with reduced carbon emissions and better air quality.
- 10.32 None of the supporting documents for any of the major applications received by the Council included detailed assessments in relation to the Building for Life or Building for a Healthy Life criteria.
- 10.33 For further information on Building for a Healthy Life, please see [www.designforhomes.org](http://www.designforhomes.org)<sup>19</sup>:

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<sup>19</sup> <https://www.designforhomes.org/project/building-for-life/>

## 11 Local Economy

<b>RLP Policies (Chapter 6)</b>	
<b>Policy LE1</b>	University of Southampton Science Park
<b>Policy LE2</b>	South Benham Campus, University of Southampton Science Park
<b>Policy LE3</b>	Land at Whitenap, Romsey
<b>Policy LE4</b>	Land South of Brownhill Way, Nursling
<b>Policy LE5</b>	Land at Bargain Farm, Nursling
<b>Policy LE6</b>	Land at Adanac Park, Nursling
<b>Policy LE7</b>	Nursling Estate
<b>Policy LE8</b>	Extension to Walworth Business Park
<b>Policy LE9</b>	Andover Airfield Business Park
<b>Policy LE10</b>	Retention of Employment Land and Strategic Employment Sites
<b>Policy LE11</b>	Main Town Centre Uses
<b>Policy LE12</b>	Ground Floor Uses in Romsey
<b>Policy LE13</b>	Ground Floor Uses in Andover
<b>Policy LE14</b>	Mixed Development at George Yard/Black Swan Yard
<b>Policy LE15</b>	Stockbridge Local Centre
<b>Policy LE16</b>	Re-Use of Buildings in the Countryside
<b>Policy LE17</b>	Employment Sites in the Countryside
<b>Policy LE18</b>	Tourism

- 11.1 Test Valley is a prosperous and attractive place that is seen as a 'pull factor' to establish a workforce and attract those to work in a quality environment.
- 11.2 The existing employment sites make a major contribution towards the growth, strength and diversity of the local economy and provide a significant proportion of job opportunities. It is important to retain and promote a successful local economy in both the towns and rural areas of the Borough as well as providing local job opportunities.
- 11.3 The Council wants to maintain and grow a successful and healthy local economy that provides a range of employment opportunities for its residents. Its approach to addressing the economic issues of the Borough is to increase the opportunities to work and live within the Borough, to make best use of existing employment sites and to improve the range of skills available within the Borough.

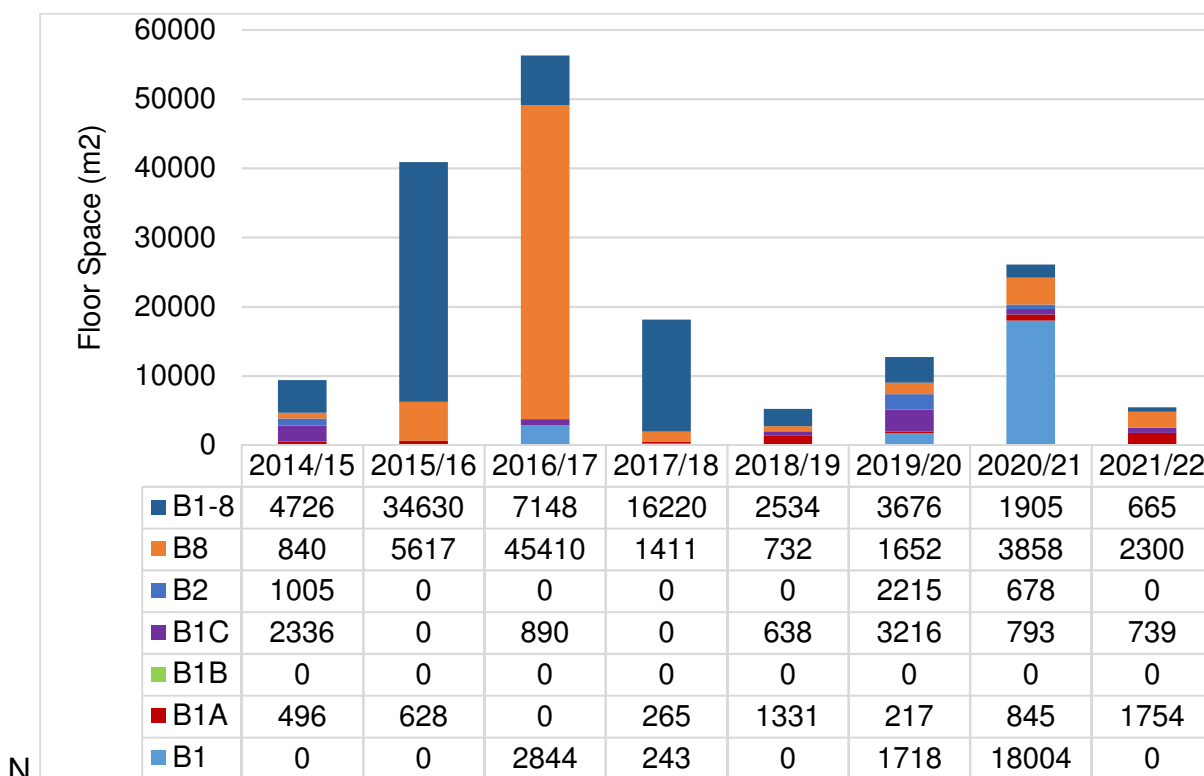
### Employment Land

11.4 The Council's overall approach is to retain existing employment sites and encourage new employment development within settlements. Allocations are set out in the Revised Local Plan to support the economic success of the Borough.

***(BD1) Amount of floorspace developed for employment by type (BD2) Percentage of BD1, by type, which is on Previously Developed Land***

11.5 Employment floorspace is categorised into three separate Use Classes as identified by the former Use Classes Order. Class B1 is classified as Business and can include offices, research and development and light industry floorspace<sup>20</sup>. B2 is classified as General Industrial Floorspace and B8 as Storage and Distribution Space. The Use Classes were amended in 2020<sup>21</sup> but for purposes of monitoring this report still follows this format.

**Figure 7:** (BD1) Amount of floor space developed for employment by type (2021-2022)<sup>22</sup>

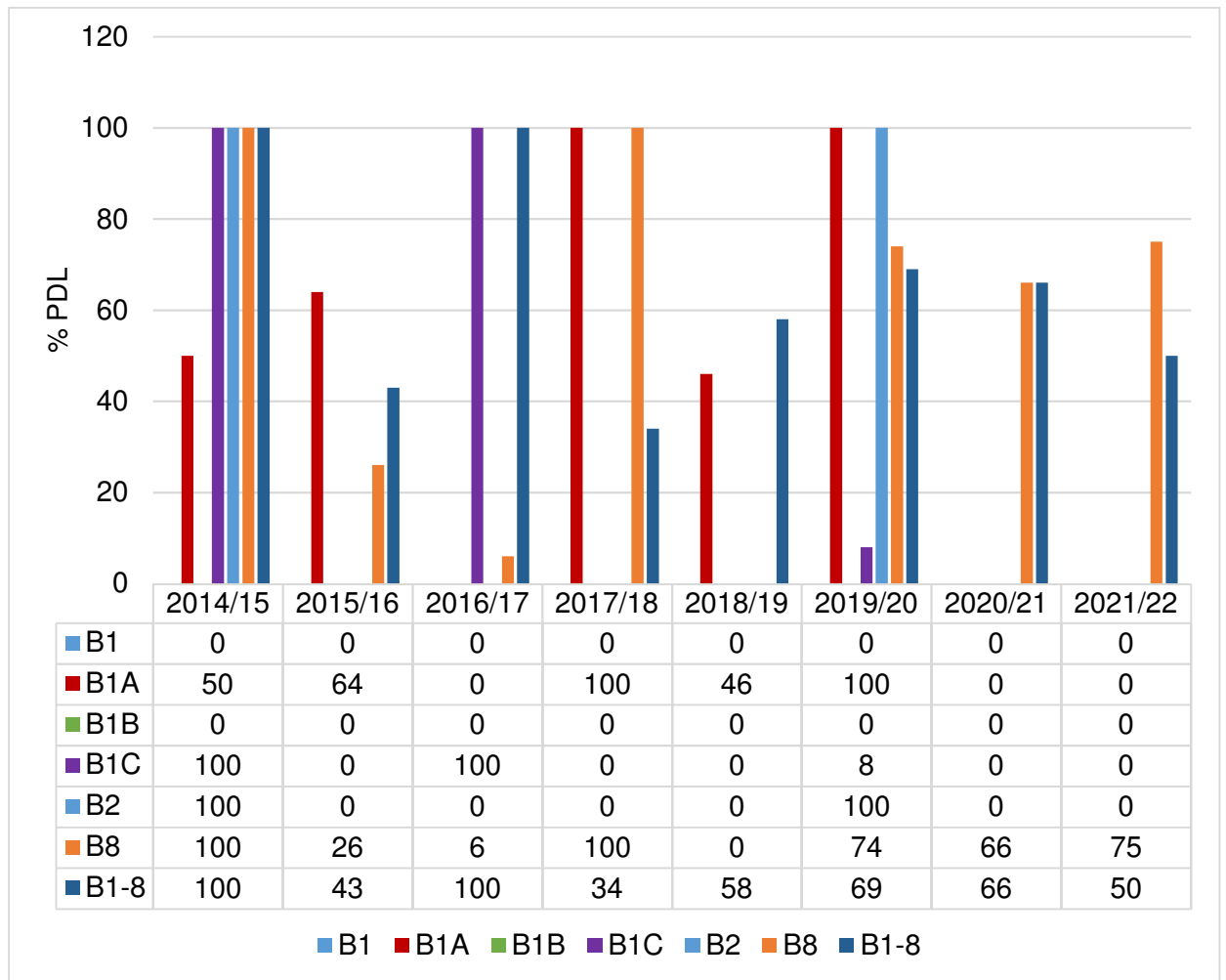


<sup>20</sup> For additional information: B1a – Office other than a use within Class A2; B1b – Research and development of products or processes; B1c – For any industrial process (which can be carried out in any residential area without causing detriment to the amenity area)

<sup>21</sup> <https://www.legislation.gov.uk/uksi/2020/757/regulation/7/made>  
[The Town and Country Planning \(Use Classes\) \(Amendment\) \(England\) Regulations 2020 \(legislation.gov.uk\)](https://www.legislation.gov.uk/uksi/2020/757/regulation/7/made)

11.6 Figure 7 sets out the amount of floorspace completed by employment type. It does not include sites that have been developed with floorspace that measures less than 200m<sup>2</sup>. As shown above, the net gains in employment floorspace within the Borough fluctuates significantly each year. This is because the Council has permitted a number of large sites that, when developed, significantly influence the annual return. As displayed above, the amount of floorspace developed for employment is lower by 20,625m<sup>2</sup> from 26,083m<sup>2</sup> in 2020/21 to 5,458m<sup>2</sup> in 2021/22.

**Figure 8:** (BD2) Percentage of BD1, by type, which is on Previously Developed Land (2014-2022)

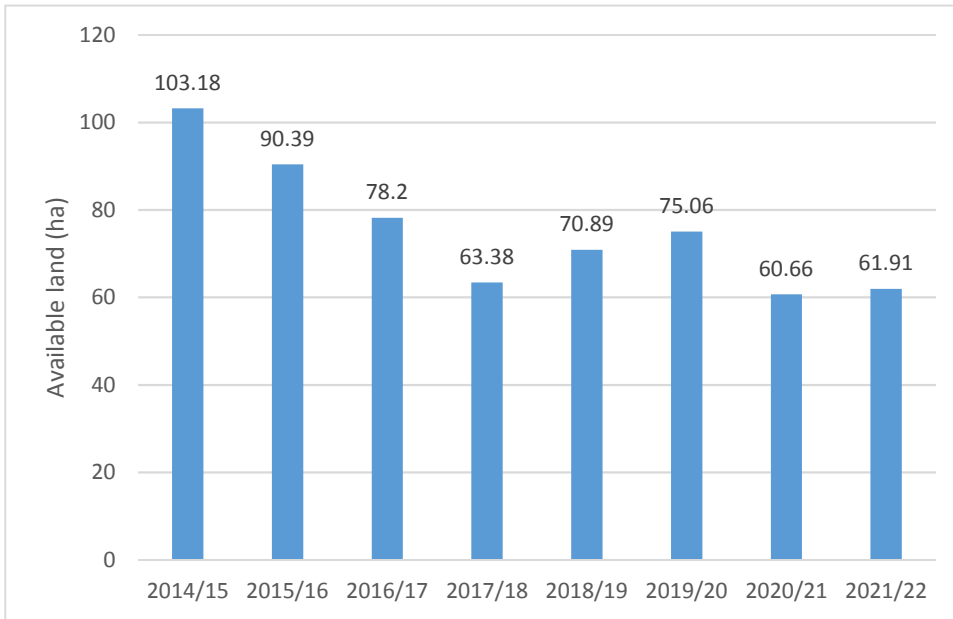


11.7 As shown in Figure 8, the percentage of BD1 on previously developed land, has reduced in B8 and B1-8 uses. The overall percentage on PDL was 62.5% in 2021/22.



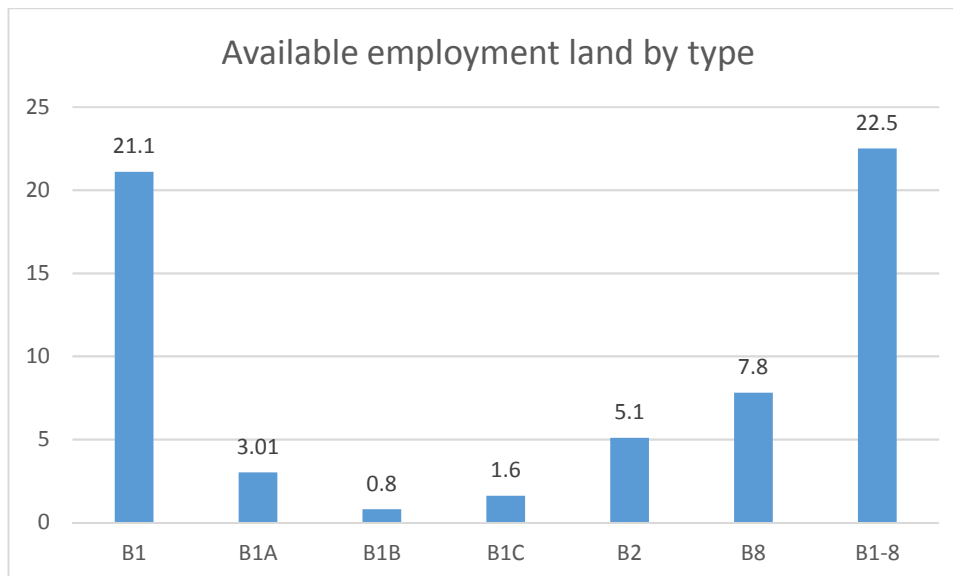
**(BD3) Employment Land Supply by Type**

**Figure 9: Available Employment Land (2014-2022)**



11.8 As shown in Figure 9, there was 61.91 net hectares of available employment land, an increase of 1.25ha when compared with 2020/21.

**Figure 10: (BD3) Amount of employment land available according to type (April 2021 – March 2022)**

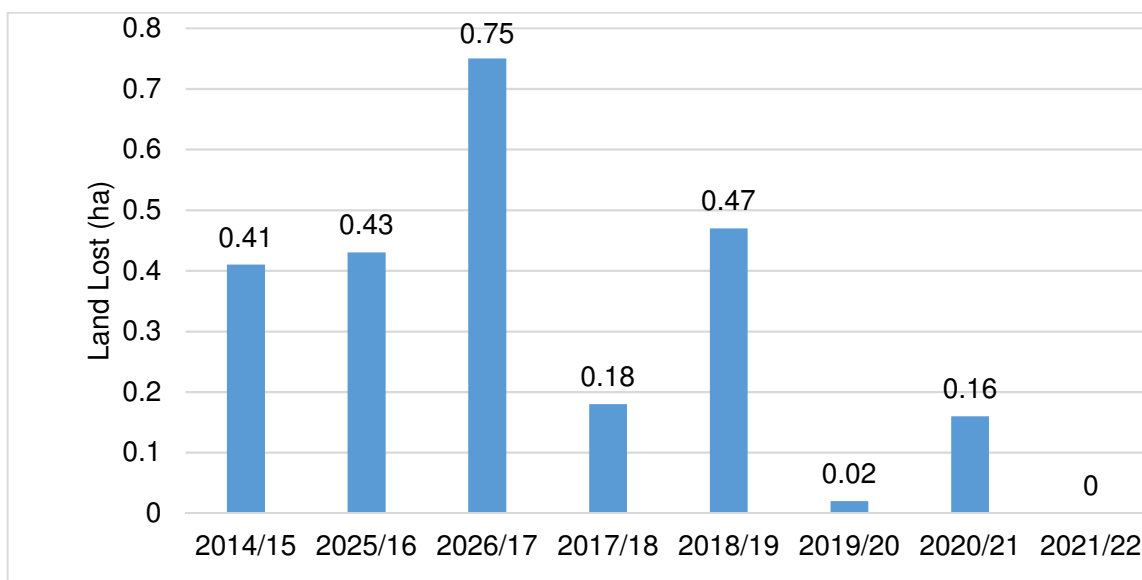


11.9 As demonstrated in Figure 10, the largest amount of employment land available for 2021/22 was B1-8 Use Class. Use Class B1A has reduced by 2.41 ha, B1C has increased by 0.41ha, B2 has reduced by 0.6ha, B8 has increased by 2.06 ha.

Use Class B1B has reduced by 0.02ha. B1 use class has decreased by 0.36 ha since the last reporting year.

### ***L7 Losses of Employment Land***

**Figure 11:** L7 Loss of employment land to non-employment development in Test Valley (2014-2022)



11.10 Figure 11 shows employment land that was lost to non-employment development from 2014/15 to 2021/22. For 2020/21, 0.16 ha of employment land was lost on one application, and for this period 2021/22 0 ha of employment land was lost to non-employment development.

### ***L8 Amount of employment land lost to residential development***

11.11 There has been no loss of employment land lost to residential uses this reporting year. This is less than the amount of land lost during the last reporting period.

## **Local Services**

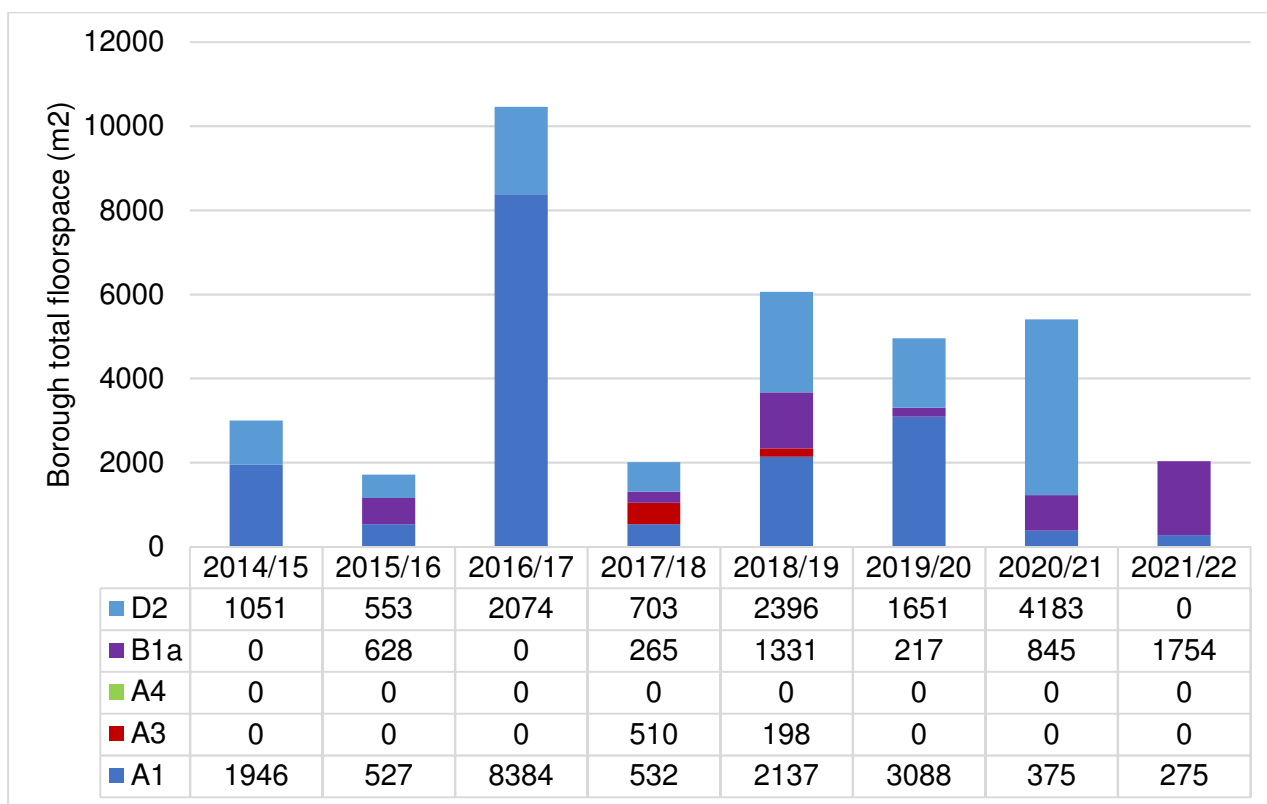
### ***L12 Completed retail, office and leisure development in Test Valley***

11.12 The Use Classes were amended in 2020 but for purposes of monitoring this report still follows this format. The new use classes order<sup>23</sup> amended the type and composition of use classes.

23

<https://www.legislation.gov.uk/uksi/2020/757/regulation/7/made>  
[The Town and Country Planning \(Use Classes\) \(Amendment\) \(England\) Regulations 2020 \(legislation.gov.uk\)](https://www.legislation.gov.uk/uksi/2020/757/regulation/7/made)

**Figure 12:** Completed retail, office and leisure development in Test Valley (2014-2022)<sup>24</sup>



11.13 As shown in Figure 12, there has been a reduction in the amount of completed retail, office and leisure development compared to the last reporting year. The total completed retail, office and leisure development for 2021/22 is 2,029m<sup>2</sup> compared to the previous period of 5,403 m<sup>2</sup> in 2020/21. The biggest change in total floor space has been within B1a shops and D2 facilities<sup>25</sup>.

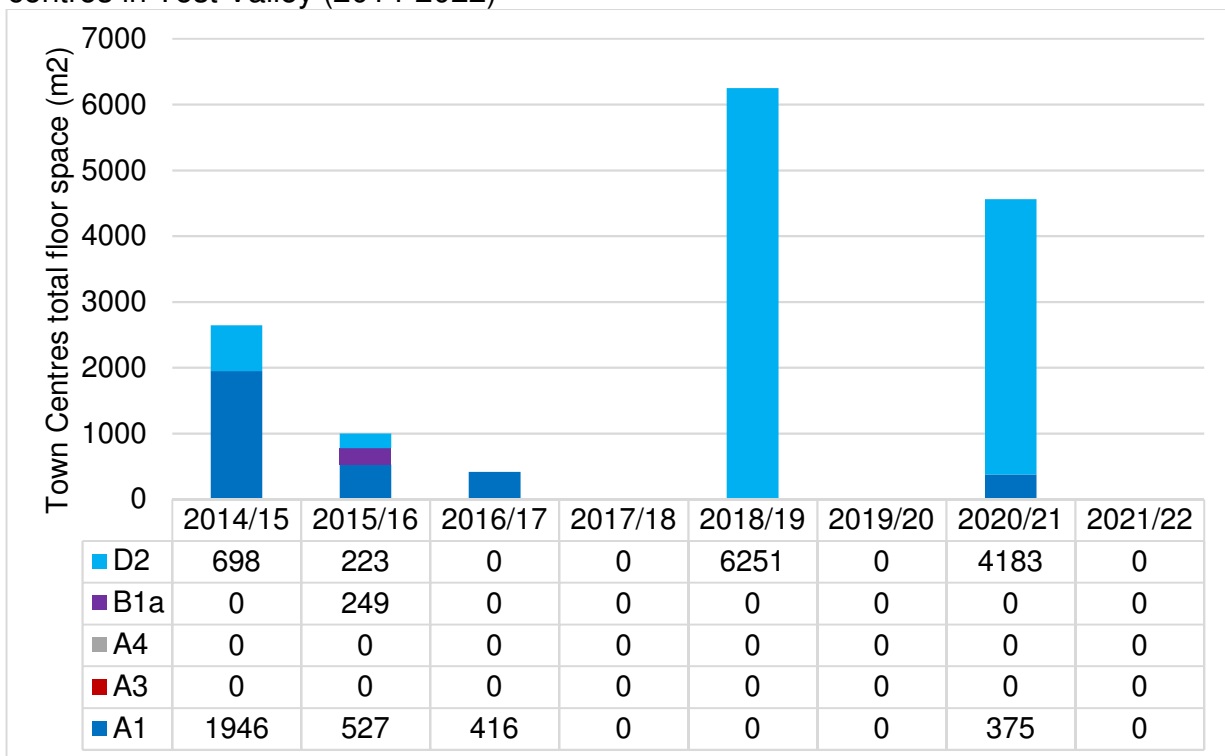
<sup>24</sup> For additional information: A1 Shops (Shops, retail warehouses, post offices, ticket and travel agencies, sale of cold food for consumption off premises, hairdressers, funeral directors, hire shops, dry cleaners, internet cafes; A3 Food and drink (Restaurants and cafes); A4 Drinking establishments (Public houses, wine bars or other drinking establishments); D2 – Assembly and leisure (Cinemas, concert halls, bingo halls, dance halls, swimming baths, skating rinks, gymnasiums, other areas for indoor and outdoor sports or recreations not involving motorised vehicles or firearms).

<sup>25</sup> D2 Use Class covers Assembly & leisure classes, including: cinemas, concert & dance halls, bingo halls, public swimming pools, ice rinks, gyms or sports courts

Note that D2 Use Class does not include facilities for motor-sports or fire-arms

**(BD4) Completed retail, office and leisure development respectively in Town Centres (Romsey and Andover)**

**Figure 13:** (BD4) Completed retail, office and leisure development in town centres in Test Valley (2014-2022)



11.14 There has been a decrease in total floor space completed in town centres within Test Valley of 4,283sqm in this reporting year.

**Ground Floor Uses within the Primary Shopping Areas of Andover and Romsey**

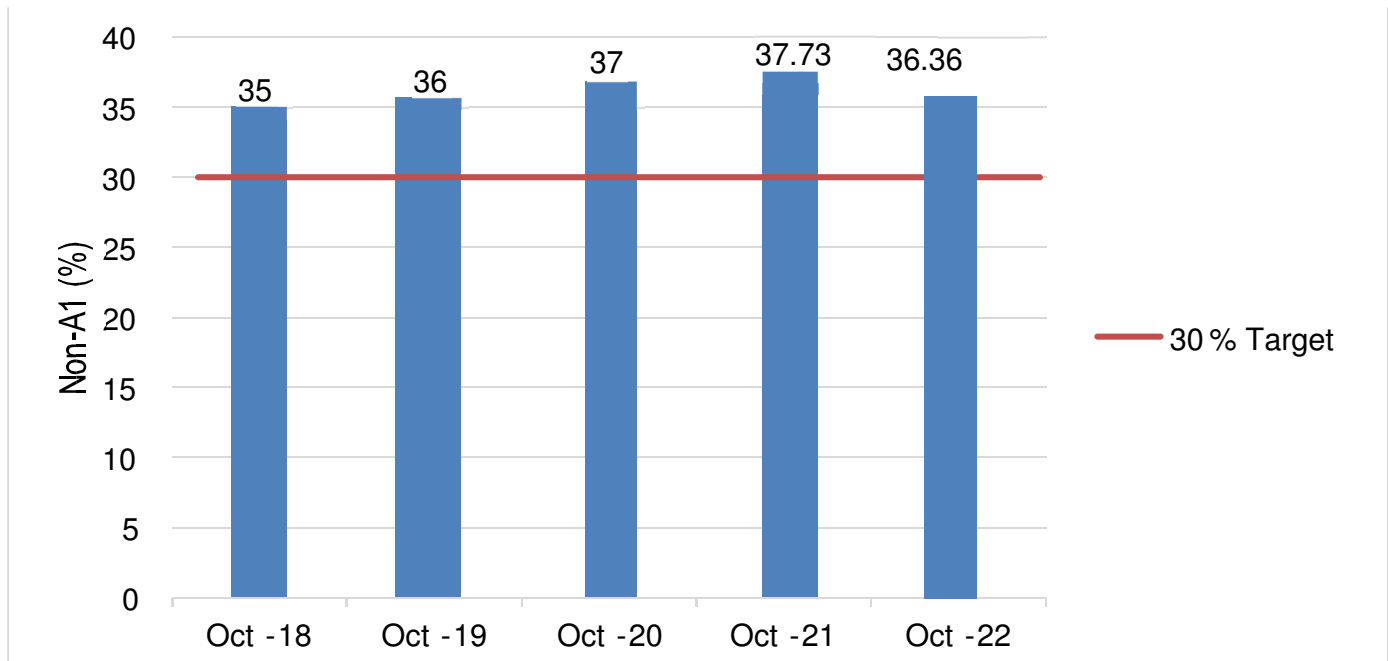
11.15 Although the figures below also show data from outside of reporting period (April 2021-March 2022), October 2022 has been included as the latest available data.

**L4 Local Plan Shop Frontage Percentage Targets (Andover)**

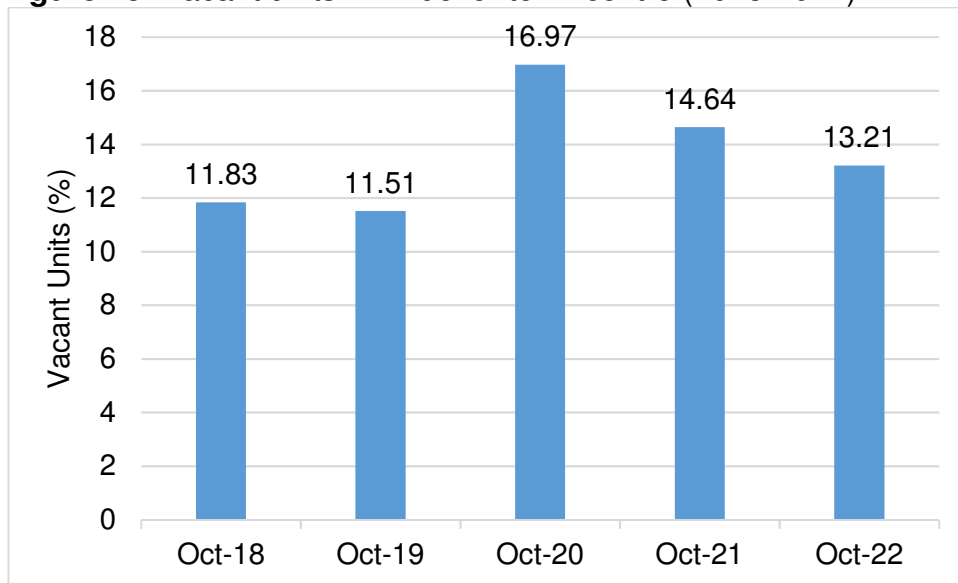
11.16 Andover town centre serves not only the town itself but a large and mainly rural catchment area. The population of the area according to the office of national statistics is approximately 47,299<sup>26</sup>. In relation to convenience shopping, Andover achieves a high level of convenience expenditure reflecting the long distances to other major centres. For comparison goods, however, the town is less successful with competition from neighbouring centres such as Basingstoke, Winchester, Salisbury and Southampton, as well as out of centre retail parks.

<sup>26</sup> [https://www.citypopulation.de/en/uk/southeastengland/hampshire/E35001292\\_\\_andover/](https://www.citypopulation.de/en/uk/southeastengland/hampshire/E35001292__andover/)

**Figure 14: L4 Local Plan Shop Frontage Percentage Targets (Andover) (2018-2022)**



11.17 The Council surveys shop frontages approximately every 6 months. Figure 14 compares targets for the maximum percentage of non-A1 (retail shops) in ground floor use within Andover town centre based on policy LE13, against the actual percentage. In the primary shopping area, it is desirable to maintain a high proportion of retail (class A1 use) and restrict other uses. An over concentration of non-A1 uses may lead to less active frontages and make areas less attractive to shoppers, thus causing an impact on the existing retail units. As displayed above, the shop frontages within Andover have exceeded the target of 30%, for the last five years. For 2021/22, the primary frontage area total of non-A1 Uses has decreased by 1.37%, from 37.73% in 2020/21 to 36.36% in 2021/22.

*Vacant Units in Andover***Figure 15:** Vacant units in Andover town centre (2018-2022)

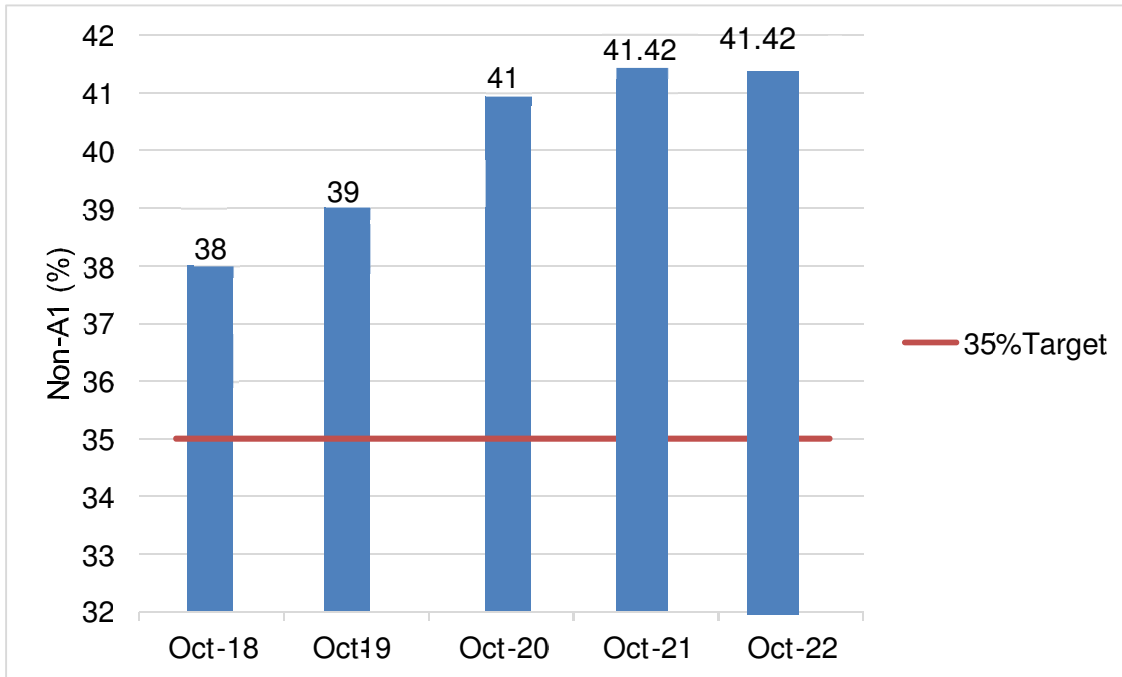
11.18 The Council regularly monitors the number of vacant units in Andover town centre, usually twice per annum in May and October. This aids in assessing the vitality of the town. The number of separate units in the town does not necessarily remain constant; some units might be sub-divided into two or more units or new units developed. This data gives a general picture of the prosperity of the shopping centre. The percentage of vacant units has reduced by 1.43% from October 2021 to October 2022.

***L5 Local Plan Shop Frontage Percentage Targets (Romsey)***

11.19 Romsey town centre serves not only the town itself, but also the wider predominantly rural, area to the north, east and west. The population of the area according to 2021 census data is approximately 14,511<sup>27</sup>. The town centre provides for a range of convenience and comparison goods although the proximity to Southampton means that there is a significant outflow of expenditure.

<sup>27</sup>[https://www.citypopulation.de/en/uk/southeastengland/admin/test\\_valley/E04004634\\_\\_romsey/](https://www.citypopulation.de/en/uk/southeastengland/admin/test_valley/E04004634__romsey/)

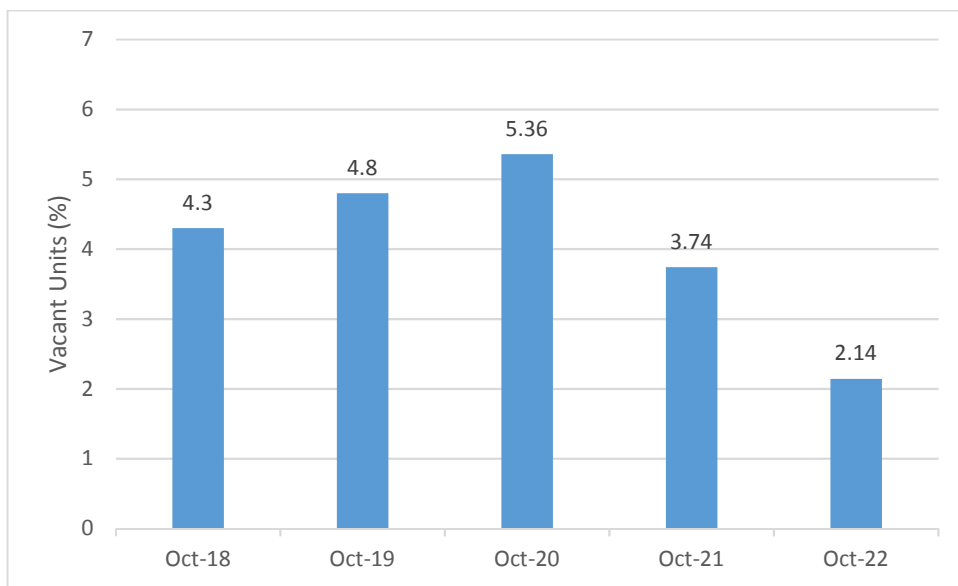
**Figure 16:** L5 Local Plan Shop Frontage Percentage Targets (Romsey) (2018-2022)



11.20 The percentages of shop frontages in Romsey in non-A1 uses have exceeded the 35% target for the past five years. Non-A1 uses have remained consistent at 41.42% this and the last reporting year.

*Vacant Units in Romsey*

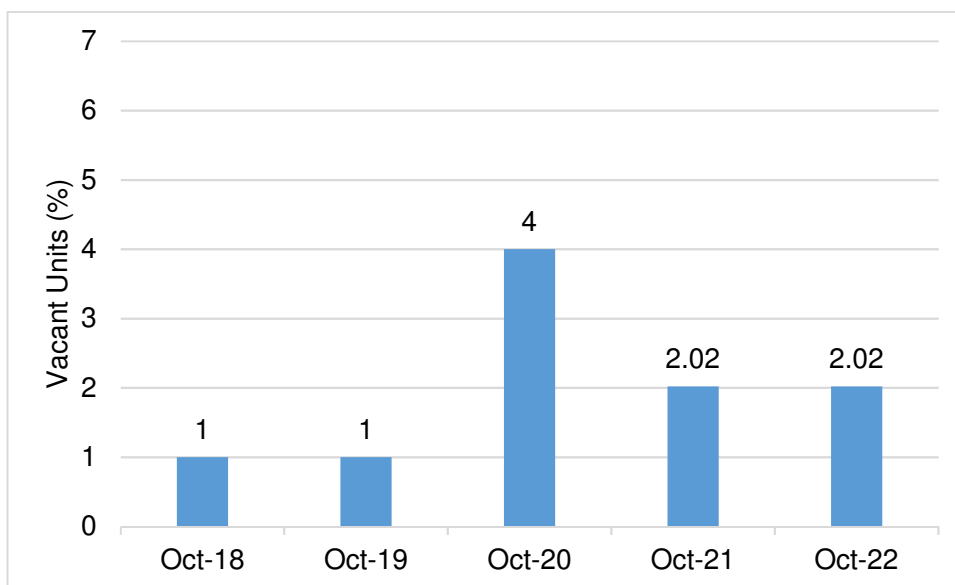
**Figure 17:** Vacant units in Romsey town centre (2018-2022)



11.21 The Council regularly monitors the number of vacant units in Romsey town centre, usually twice per annum. This helps to assess the vitality of the town's shopping centre. The number of separate units in the town does not necessarily remain constant; some units may split into two or more units or new units developed. This data gives a general picture of the prosperity of the shopping centre. The percentage of vacant units reduced by 1.6% in Romsey, from 3.74% in 2021 to 2.14% in 2022.

### Stockbridge Local Centre

**Figure 18:** Vacant Units in Stockbridge Local Centre (2018-2022)



11.22 Since 2016, the Council has included the monitoring of shop frontages in the Stockbridge local centre reflecting a specific policy about the centre in the Adopted Local Plan. As of October 2022, there were 2 vacant units, and this was the same in the previous reporting year. The percentage of Non-A1 shop fronts in Stockbridge is 69.7% as of October 2022.

## 12 Environment

RLP Policies (Chapter 7)	
<b>Policy E1</b>	High Quality Development in the Borough
<b>Policy E2</b>	Protect Conserve and Enhance the Landscape Character of the Borough
<b>Policy E3</b>	Local Gaps
<b>Policy E4</b>	Residential Areas of Special Character
<b>Policy E5</b>	Biodiversity
<b>Policy E6</b>	Green Infrastructure
<b>Policy E7</b>	Water Management
<b>Policy E8</b>	Pollution
<b>Policy E9</b>	Heritage



- 12.1 The protection and enhancement of the Borough's environment and its resources under the wider objective of delivering sustainable development are key issues for the Local Plan. How the natural and built environment is managed has a significant impact on the character of the Borough.
- 12.2 The area of the Borough is approximately 628 square kilometres (about 62,760 hectares) and is predominantly rural in character. The 2011 Rural-Urban-Classification, has classed the Borough as 'urban with significant rural' (based on the proportion of the population in rural areas, which stood at 36.5%)<sup>28</sup>. Its high quality landscape provides an attractive setting for the settlements within the Borough and combined with good access, makes for a very desirable location. These circumstances generate significant pressure on the countryside to meet a range of demands. The Local Plan seeks to manage the cumulative impact of development on the character of the countryside over time.
- 12.3 It is not just the countryside that makes Test Valley attractive. The built environment reflects the Borough's heritage and makes a significant contribution as a place to live and work. Its heritage is a valuable asset and the conservation and enhancement of the historic environment is essential to retain the distinctiveness of the Borough's settlements.

## Waste and Recycling

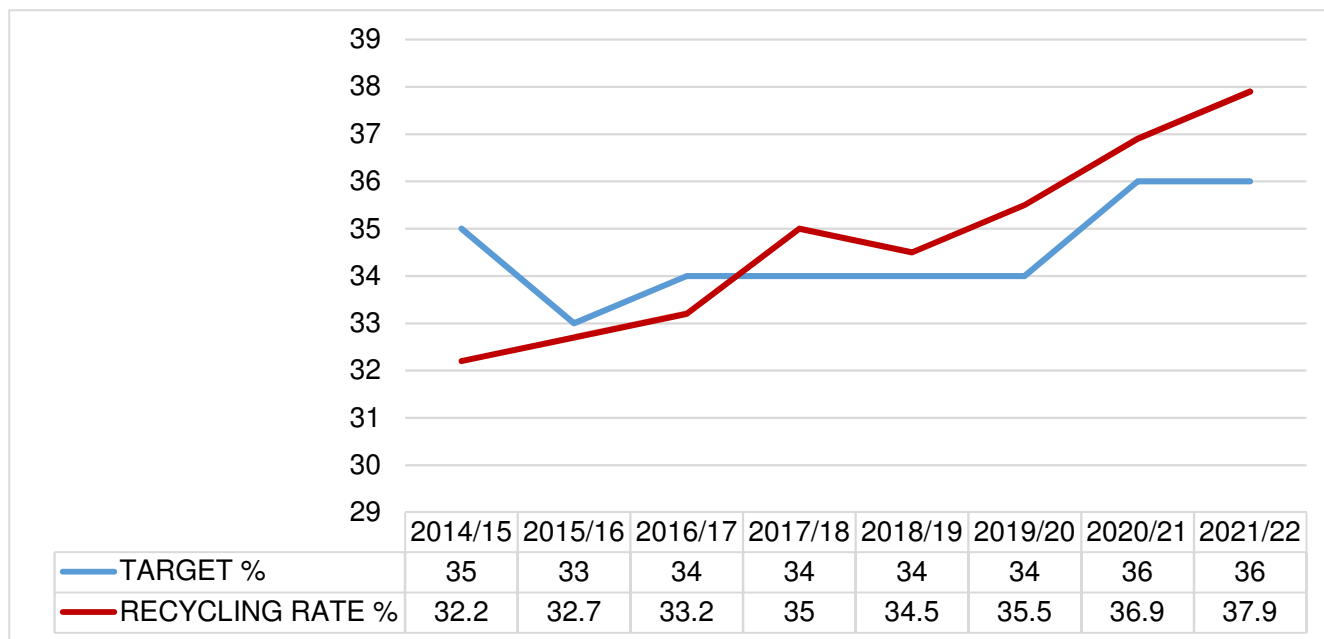
### *L6 Percentage of Waste Recycled in Test Valley*

- 12.4 Hampshire County Council is the waste authority; therefore there are no specific waste policies on waste issues in the Local Plan. However, as part of the environmental context of the Borough, the AMR records recycling performance.

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<sup>28</sup> Derived from: 2011 Rural-Urban Classification of Local Authorities and other geographies, available at <https://www.gov.uk/government/statistics/2011-rural-urban-classification-of-local-authority-and-other-higher-level-geographies-for-statistical-purposes>

**Figure 19:** L6 Percentage of waste recycled in Test Valley (2014-2022)



12.5 The recycling rate for the 2021/22 recording period within the Borough is 37.9%, which has increased from the previous rate of 36.9% for 2020/21. The recycling target for the Borough for 2021/22 was 36%, meaning the target was surpassed for the recording period.

12.6 The Council’s Recycling Stars<sup>29</sup> campaign is continuing to grow and develop and it is hoped that this, combined with an improving economic situation and an improved garden waste collection service, will continue to increase the recycling rate in Test Valley. Recycling Stars is about increasing our recycling rate by encouraging everyone to waste less and recycle more.

**Air Quality**

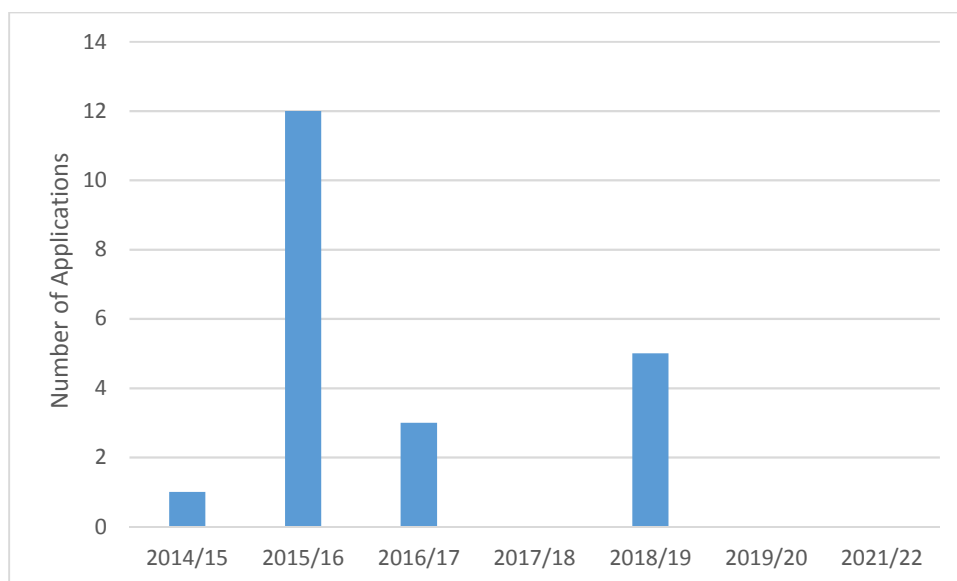
12.7 Air Quality is monitored within the Borough by the Council’s Housing and Environmental Health Service<sup>30</sup>. To date, Test Valley Borough Council has not identified any Air Quality Management Areas (AQMAs).

<sup>29</sup> <https://www.testvalley.gov.uk/wasteandrecycling/welcome-to-recycling-stars/recycling-stars>

<sup>30</sup> For more information see:

<https://testvalley.gov.uk/housingandenvironmentalhealth/environmentalprotection/air-quality>

**Figure 20:** L1 Number of planning applications where air quality was assessed as a material consideration (2014-2022)



- 12.8 During the reporting period there were no planning applications assessed where air quality was included as a material consideration.

## Renewable Energy

### *(E3) Renewable Energy Generation*

- 12.9 Building Control records show that there were 75 Competent Persons<sup>31</sup> applications for solar panels and 3 for solar thermal systems installations in this reporting period in Test Valley. In comparison, the previous reporting period had 46 Competent Persons applications for solar panels and 3 Thermal systems installations.

**Summary update 1st April 2022 to 31st July 2022;**  
There were 57 competent persons applications for solar panels in this period.

- 12.10 The Government publishes data on the progress of renewable electricity projects for schemes over 150kW through the planning system in the Renewable Energy Planning Database<sup>32</sup>. As at April 2022, 16 operational schemes were recorded in Test Valley with an installed capacity of 166 MW electricity. Of these, 15 related to solar photovoltaic schemes. One additional scheme was noted to be under construction, with a further four schemes having received planning permission.

<sup>31</sup> A competent person can self-certify certain works, (Electric, Gas, Heaters etc.) If they work in the building trade as an installer. This is instead of getting building regulations approval.

<sup>32</sup> Available at: <https://www.gov.uk/government/publications/renewable-energy-planning-database-monthly-extract>

Two projects within the database had been granted planning permission within the reporting period – one comprising a solar photovoltaic scheme and the other relating to a standalone battery storage scheme.

### Flood Risk and Water Quality

#### ***(E1) Number of planning permissions granted contrary to the advice of the Environment Agency on either flood defence grounds or water quality***

12.11 The Environment Agency has confirmed that the total number of planning applications in Test Valley where the Environment Agency has objected to was five for this reporting period. The total number of applications in Test Valley that the EA made comments on was 67.

**Table 10:** (E1) List of applications objected to by the Environment Agency

EA Reference	Response Date	Test Valley Reference	Development Type/Description	Objection Reason
HA/2021/123056	08/04/2021	21/00817/FULLS	Change of use from open storage to residential use, erection of 2no. four-bedroom houses with associated parking and landscaping	Flood zone / Flood Risk Assessment (FRA)
HA/2021/123103	28/04/2021	21/00999/AGNN	Application to determine if prior approval is required for steel framed agricultural barn	FRA
HA/2021/123116	13/05/2022	21/01039/FULLN	Conservation and ecological enhancement scheme	Wetlands/associated take off impact on trout/eel.
HA/2021/123578	11/10/2021	21/02666/PDMAS	Application to determine if prior approval is required for a proposed change of use from commercial, business and service (Use Class E) to dwelling house (Class C3)	FRA
HA/2022/124014	17/03/2022	22/00553/FULLN	Erection of dwelling with detached garage	FRA

12.12 The Environment Agency (EA) monitors the water quality of the rivers in the Borough. Chalk streams are a rare and valuable habitat, often referred to as the equivalent of England's rain forests or Great Barrier Reef. 85% of all chalk streams are found in England, mainly in the south and east of the country and the Test is one of these. The river is classified as a Site of Special Scientific Interest (SSSI) throughout its entire course. The geology of the catchment is dominated in the north by chalk, which provides the groundwater upon which the river is dependent. The major urban locations in this part of the catchment are Andover and Romsey. In contrast, the geology of the southern part of the catchment is dominated by clay, and demonstrates very different stream characteristics. Major urban areas here are concentrated along the coast, such

as Southampton and Totton. It is a highly managed and modified system, with many sections divided into main river and carriers, which historically served a network of mills and water meadow systems<sup>33</sup>.

## Biodiversity

### **(E2) Change in Areas of Biodiversity Importance**

#### **L14 Change in areas and populations of biodiversity importance**

- 12.13 The purpose of core indicator E2 is to show losses or additions to a biodiversity habitat. Please note that some definitions have changed from former reporting periods and are therefore unable to be directly compared to previous AMR figures.
- 12.14 At the present time it is extremely difficult to report on definitive changes to habitats or species therefore Hampshire Biodiversity Information Centre (HBIC) produces an annual report to help assist local authorities: *Monitoring Change in Priority Habitats, Priority Species and Designated Areas: For Local Plan Annual Monitoring Reports*. The changes are shown in Table 11 below.

Figure 21: (E2) Change in areas of Biodiversity Importance (2013-2021)

**\*TO BE INSERTED\***

- 12.15 Figure 21 demonstrates that change in areas of importance has fluctuated and gone down by 37 hectares over 8 years, showing losses to habitats. However the figure for this reporting year is 20 hectares up from the previous reporting year.
- 12.16 Whilst for most Priority habitats (Table 11) there continues to be small changes in extent as a result of new field survey or aerial photographic interpretation, for several habitats there have been more significant changes in the most recent update.

**Table 11: Extent of Biodiversity Action Plan Priority habitats in Test Valley and Hampshire (in hectares) (2013-2022)**

**\*TO BE INSERTED\***

- 12.17 The Hampshire Biodiversity Action Plan (BAP) identifies 50 representative priority species. A total of 39 have been identified in Test Valley and are listed in Appendix 11.

**Table 12: Status of Sites of Special Scientific Interest (SSSI) Designations within Test Valley (2013-2022)**

**\*\*TO BE INSERTED\*\***

<sup>33</sup> <https://environment.data.gov.uk/catchment-planning/ManagementCatchment/3097>

12.18 The latest available data on the condition of the Borough's SSSIs in the Borough is shown in Table 12. As at March 2021, 88.85% of SSSIs in Test Valley were within the top two categories.

### Local Biodiversity Action Plan (LBAP)

12.19 There are a range of ongoing projects that contribute to the LBAP, such as the management of nature reserves, this section highlights initiatives with specific deliverables in the reporting year. Initiatives delivering in 2021/22 that supported the LBAP include:

#### *Test Valley Dormouse Project*

12.20 This project involves working in partnership with Hampshire Dormouse Group (HDG), the Woodland Trust, People's Trust for Endangered Species (PTES), and Farming and Wildlife Advisory Group FWAG to map the distribution of this species and connect habitats across private land linking populations of dormice across the north of Test Valley. The project is now in its fifth year.

12.21 The aim of the project is to continue the partnership with landowners to adopt dormouse friendly management techniques and to improve linkages through hedgerow planting and restoration. Greater connectivity and a well-managed wooded habitat within Northern Test Valley, will allow a healthy population of dormice to thrive.

12.22 The project area has approximately 2,235 ha of woodland, much of which is small and fragmented. Through the creation of natural pathways, the project, with the support of the local landowners, hopes to create a stronger habitat network which will support existing and future populations. Since the project began:

- 25.5km of hedgerow and 24 woodlands have been assessed to identify potential for restoration of dormice;
- Landscape features were digitised to identify connectivity between suitable linear features and woodland areas; and
- An event was hosted to encourage private landowners to engage with the project, 16 landowners in the project area attended.

12.23 Over the past 12 months, two new National Dormouse Monitoring Project sites (NDMP) have been established. In addition, 100 footprint tunnels have been positioned over a number of other local sites. A further landowner engagement day has been held and it is the intention to engage with a number of farm clusters to look for opportunities to establish planting projects.

#### *Fishlake Meadows Nature Reserve*

12.24 Fishlake Meadows is a 60 hectare wildlife rich wetland site situated to the north of Romsey, in the valley of the River Test SSSI. Over the last twelve months, the Trust have undertaken significant habitat management works including extensive

scrub management and reed bed works. Volunteer participation has been extremely positive with well over 2000 hours recorded.

### *Positive management of Borough SINCs*

- 12.25 The Council is responsible for 15 Sites of Importance for Nature Conservation (SINCs). The Council seeks to promote biodiversity and the positive management of Sites of Importance for Nature Conservation (SINCs).

### *Access to the Countryside*

- 12.26 The Council has been able to use developer contributions to fund a project that will see land secured for access to the countryside. This will also provide ecological benefits and creating a series of linked spaces and corridors into the countryside. A sum of just under £2 million has been received to secure land and cover habitat and access management over a twenty-year period. The Council purchased land near Upper Clatford for the public to use. Situated to the south of Bury Hill, the land is currently used for agriculture, and covers around 15 hectares. The purchase of Bury Hill was completed and a planning application for change of use from agriculture to amenity and recreation use including the provision of a carpark was granted. The council also plans to plant around 7,500 trees at the site.

## 13 Leisure, Health and Wellbeing

<b>RLP Policies (Chapter 8)</b>	
<b>Policy LHW1</b>	Public Open Space
<b>Policy LHW2</b>	Ganger Farm, Romsey
<b>Policy LHW3</b>	Forest Park
<b>Policy LHW4</b>	Amenity

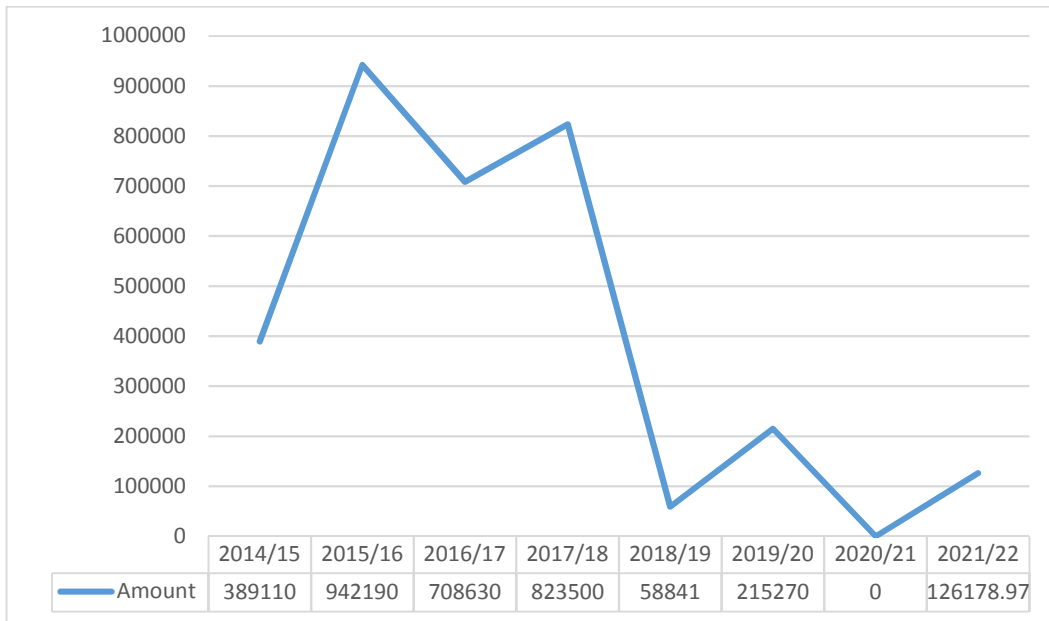
- 13.1 The residents of the Borough are active in terms of exercise when compared with the rest of the country. Test Valley has a higher percentage of physically active people at 70.3% when compared to Hampshire at 70.4% and England at 65.9 %. England.<sup>34</sup>
- 13.2 However there are a number of areas of concern, especially obesity, within the Borough. The Local Plan aims to support the promotion of a healthy lifestyle through access and provision to a range of high quality leisure facilities, including formal and informal recreation facilities and the promotion of walking and cycling by enhancing the existing network of routes.

<sup>34</sup> <https://www.sportengland.org/research-and-data/tools/local-area-insights/area-reports#/view-report/51e43e1b1e27400c9693a4d72c7eabc9/E07000093>

### Public Open Space

- 13.3 Policy LHW1 sets out the standards required where new housing development will result in a net increase in the population. It requires a provision of at least 3 hectares per 1000 population comprising:
- Outdoor sports facilities 1.0 hectares
  - Parks and public gardens 0.4 hectares
  - Informal recreation areas 0.8 hectares
  - Provision for children and teenagers 0.6 hectares
  - Allotments 0.2 hectares
- 13.4 Since 2013/14, £3,303,841 in Public Open Space contributions have been collected, as shown in the graph below. The amount of Public Space Contributions received has significantly increased compared to the previous reporting year, the amount paid to Parish Councils has increased with Abbots Ann: £4,867.47, Ampfield: £928.51, Amport: £184.00, Braishfield: £5,008.83, Hurstbourne Tarrant: £1,036.00, Nursling and Rownhams: £109,440.00, Penton Mewsey: £1,648.55, Vernham Dean: £3,065.61. These figures exclude CIL contributions to the Borough and Parish which may also be allocated to public open space.

**Figure 22:** Public open space contributions (2014-2022)



- 13.5 Public Open Space contributions collected between 1 April 2021 and 31 March 2022 for each respective open space type are shown below;

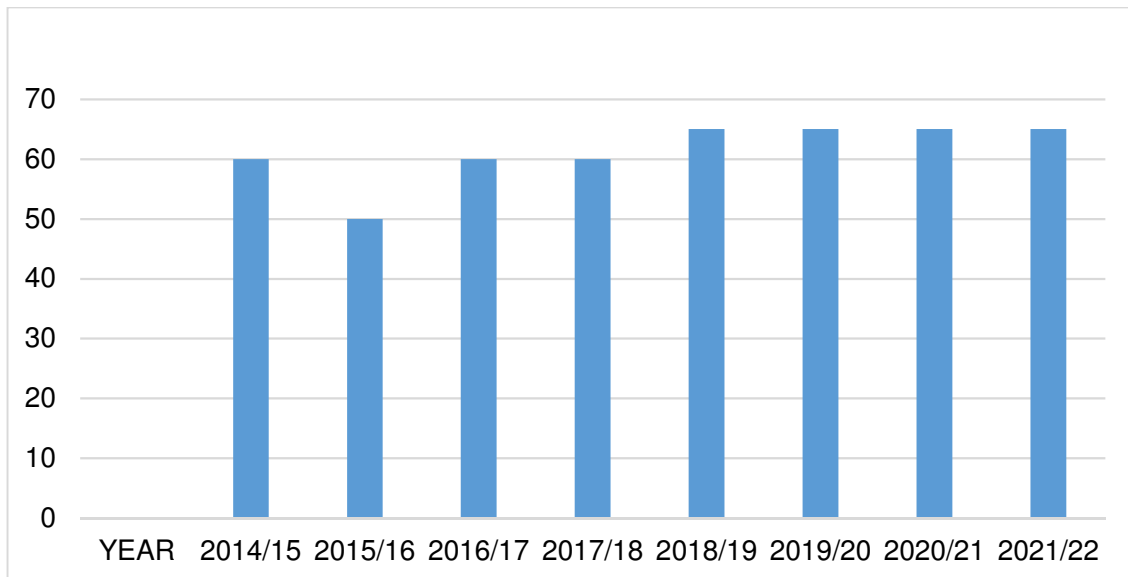
Informal Recreation; £0.00  
 Sports Ground/Formal Recreation; £1,481,914.11  
 Parkland; £43,468.15  
 Children's Play Space; £170,583.26



A total of £1,695,965 was collected from public open space contributions in this reporting year.

- 13.6 This year a total of £126,178.97 was paid out to Parish Councils to support public open space projects across the Borough, an increase from the 2020/21 payment of £5,930.34.
- 13.7 The funding available relates to development sites meeting their triggers for payments received through a specific legal agreement, rather than Community Infrastructure Levy (CIL).
- 13.8 With the introduction of CIL in August 2016 it's expected that Section 106 contributions and specifically Public Open Space contributions will become less. Contributions will come through from large and strategic development sites but these do not happen often so it is likely some quarters will be considerably higher while others may have no incoming Public Open Space contributions.

**Figure 23:** L13 Percentage of eligible open spaces managed to Green Flag Award standard (2014-2022)



- 13.9 In 2021/22 the percentage of eligible open spaces managed to Green Flag Standards remained at its highest in nine years with 65%.
- 13.10 In 2021/22 the following open spaces retained their Green Flag status;
  - Rooksbury Mill, Andover -retained
  - Valley Park Woodlands, Chandlers Ford -retained
  - War Memorial Park, Romsey –retained
- 13.11 The Green Space Strategy 2020 – 2030 builds on the progress and improvements made through the implementation of the Borough's first Green Space Strategy, which was published in 2007. It looks to identify the current issues facing green spaces, how they are used and managed and how we will

work collectively with our local community, and our partners, to address current and future pressures. It can be found on the councils website<sup>35</sup>

## 14 Transport

<b>RLP Policies (Chapter 9)</b>	
<b>Policy T1</b>	Managing Movement
<b>Policy T2</b>	Parking Standards
<b>Policy T3</b>	Park & Ride at Bargain Farm, Nursling

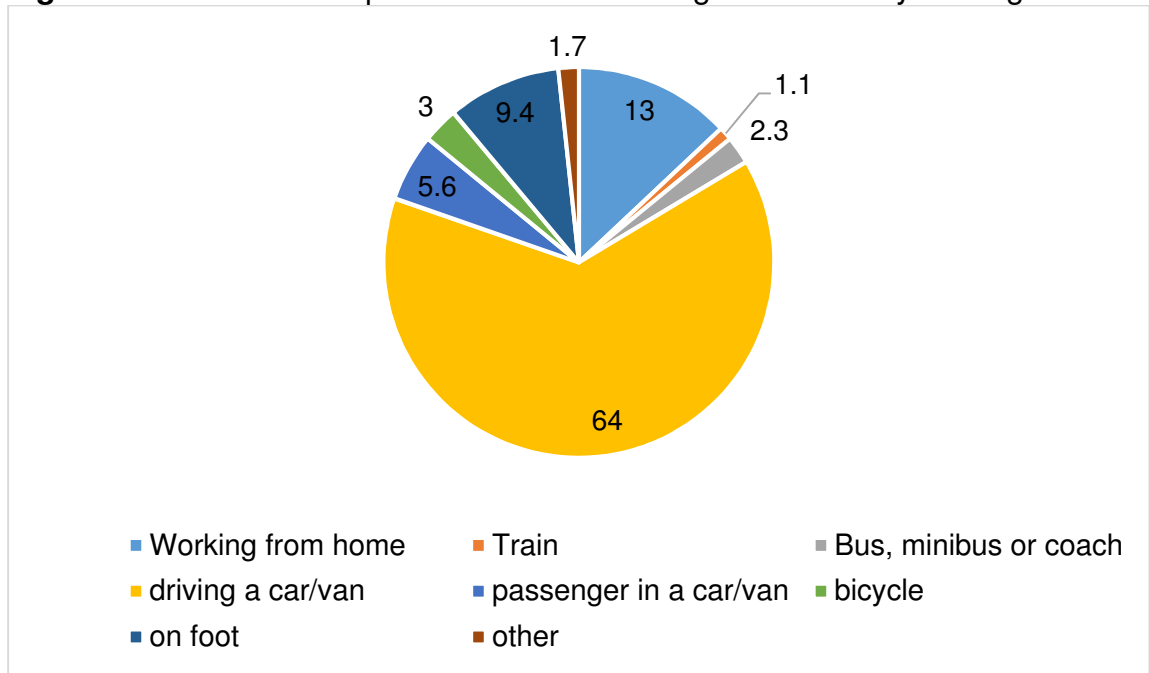
- 14.1 The majority of residents located in the Borough have good access via the transport network to destinations both within and outside of the Borough. The M3 and M27 motorways, A303(T), A34(T), A36(T) and the main rail links provide access to London, the south coast, West Country and Midlands respectively. The good network to destinations outside of the Borough is reflected in the level of out-commuting, particularly from rural Test Valley. Access to facilities within the urban areas of the Borough is generally good. Andover has a high level of self-containment and Southern Test Valley, despite its location (close to other large urban centres), has a significant number of people living and working in the area.
- 14.2 The Borough is a relatively affluent area where car ownership and use is higher than the national average. In rural parts of the Borough, where the availability of frequent public transport services is limited, reliance on the private car is high.
- 14.3 The Department for Transport publishes information on publicly available electric vehicle charging devices<sup>36</sup>. As at April 2022, there were 52 devices within the Borough, which gave 40.9 devices per 100,000 population. For comparison, there were 41.2 devices per 100,000 population for Hampshire and 45.8 devices per 100,000 population for England.

<sup>35</sup><https://www.testvalley.gov.uk/communityandleisure/parksandgreenspaces/green-space-strategy>

<sup>36</sup> Electric Vehicle Charging Device Statistics, Department for Transport, 2022 (available: <https://www.gov.uk/government/statistics/electric-vehicle-charging-device-statistics-april-2022>)

**Mode of transport used for commuting**

**Figure 24:** Mode of transport used for commuting in Test Valley Borough<sup>37</sup>



14.4 According to latest census data, the majority of the Borough’s population (64%) commute to work<sup>by</sup> using their own private vehicle whether it be car or van. The second most common method was working from home (13%). Public transport use in the Borough is limited; the number of journeys by train has decreased, however the number of bus journeys has increased slightly.

14.5 Professional consultation advice on planning applications for Highways and Transport matters is undertaken by Hampshire County Council. The data for these indicators is not currently available.

**L10 Percentage of completed non-residential development complying with car parking standards**

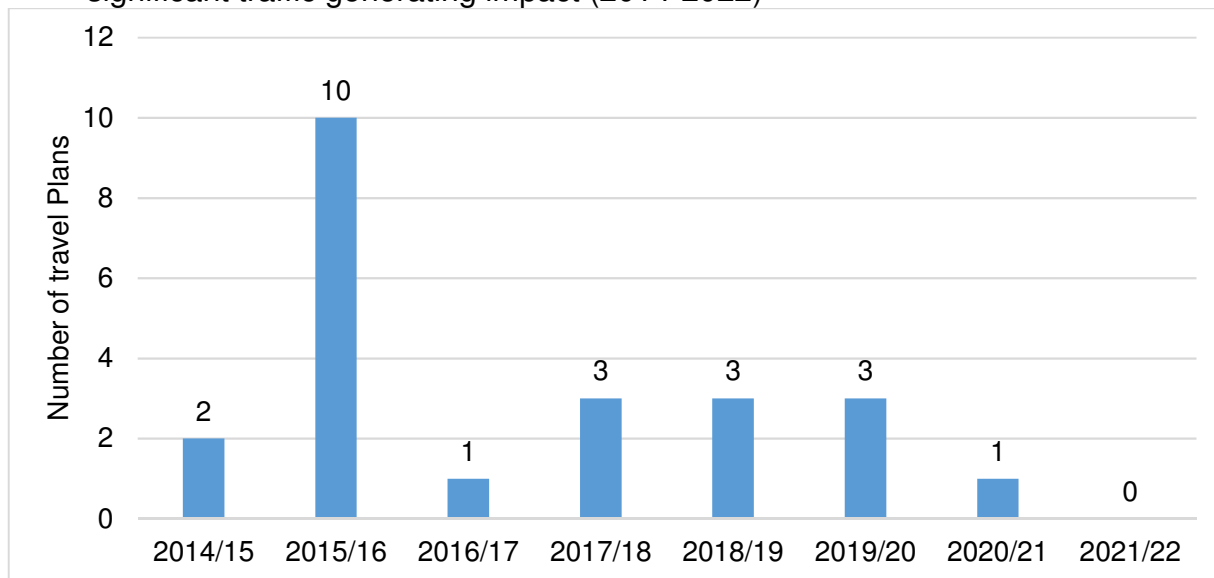
**L11 Percentage of new residential development within 30 minutes of public transport time of local services**

14.6 Hampshire County Council has responsibility for seeking and monitoring travel plans. The Council is reviewing how best to monitor this indicator in the future. However, Policy Objective 12 of the *Hampshire Local Transport Plan – Part A: Long-Term Strategy (2011-2031)* calls for investment in sustainable transport measures, including walking and cycling infrastructure. This is principally for urban areas, to provide a healthy alternative to the car for local short journeys to work, local services or schools.

<sup>37</sup> <https://www.ons.gov.uk/employmentandlabourmarket/peopleinwork/employmentandemployeetypes/datasets/methodoftraveltowork>

**L3 Number of Travel Plans for new developments likely to have a significant traffic generating impact**

**Figure 25:** L3 Number of Travel Plans for new developments likely to have a significant traffic generating impact (2014-2022)



14.7 In this reporting year, there have been no travel plans for any new developments likely to have a significant traffic generating impact.

**15 Community Safety**

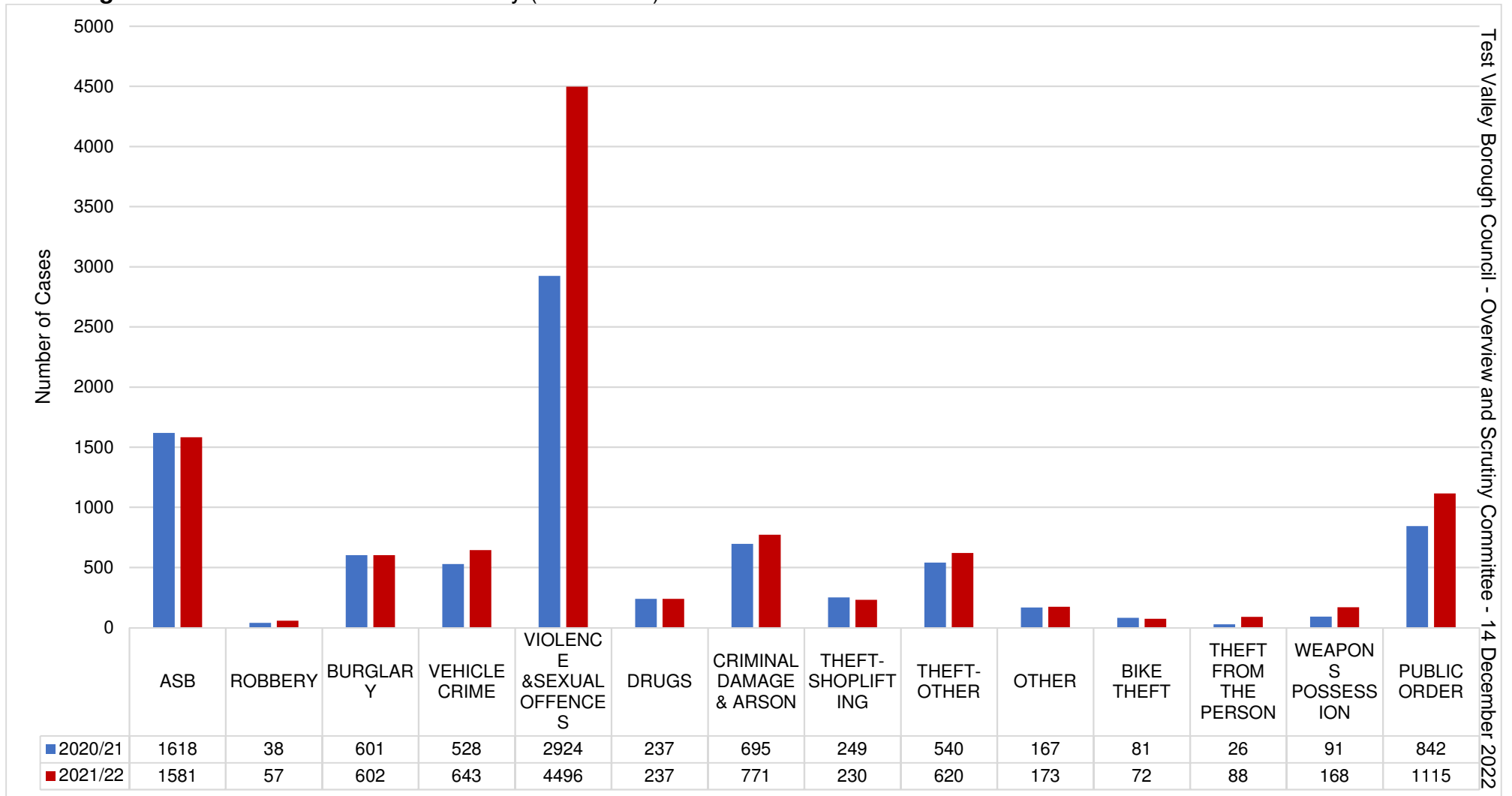
<b>RLP Policy (Chapter 10)</b>	
<b>Policy CS1</b>	Community Safety

15.1 Crime, fear of crime and anti-social behaviour can all have negative impacts upon community wellbeing and the quality of life. The Local Plan includes an objective of 'creating high quality, low crime environments and spaces'.

15.2 Test Valley experiences relatively low levels of crime and antisocial behaviour (ASB) when compared to national statistics<sup>38</sup>. Figure 26 shows the breakdown in crime statistics for the Borough, with violence and sexual offences coming out as the highest reported issue within Test Valley for the 2021/22 reporting period. There has been an increase in types of crime overall, in comparison to 2020/21.

<sup>38</sup> UK Crime Stats, Test Valley (<https://www.ukcrimestats.com/Subdivisions/DIS/43511/>)

**Figure 26:** Crime statistics for Test Valley (2021-2022)



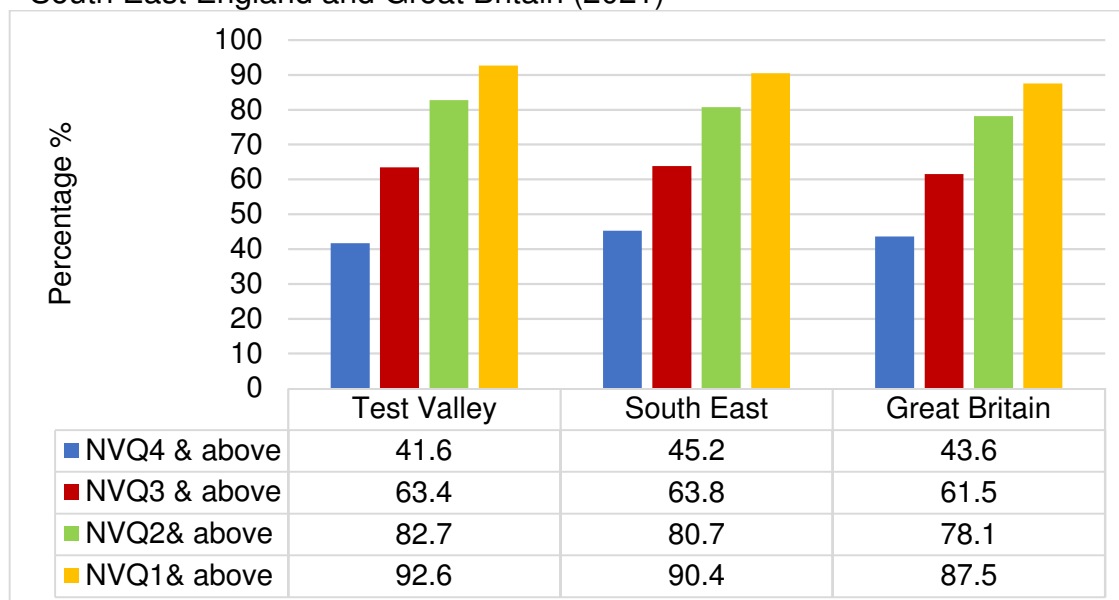
Test Valley Borough Council - Overview and Scrutiny Committee - 14 December 2022

## 16 Education and Learning

<b>RLP Policy (Chapter 11)</b>	
<b>Policy ST1</b>	Skills and Training

- 16.1 Where a development has a significant impact on the labour market, contributions towards the enhancement of skills training and the provision of apprenticeships within the local community will be required. There are 4 Economic Skill Plans that have been secured in Test Valley.
- 16.2 People and their skills as one of the three key elements of the Borough's economy, the other two being enterprise and places. The Office of national statistics data shows that educational attainment and skills of the Borough compare well with the County and national averages with regard to qualifications as seen in the figure below.

**Figure 27:** Percentage of population achieving qualification level in Test Valley, South East England and Great Britain (2021)<sup>39</sup>



- 16.3 Test Valley Borough has a greater percentage of its population possessing qualifications at NVQ<sup>40</sup> level 1 & above and NVQ level 2 & above compared to the South East and Great Britain. Test Valley Borough has a higher percentage of level NVQ level 3 & above compared to Great Britain. Please refer to the Appendix 12 for the full table percentage of population achieving qualification level in Test Valley (2012-2019).
- 16.4 The knowledge economy is likely to continue to account for an increasing proportion of the economy, although not all jobs will be high value and

<sup>39</sup> Source: NOMIS Official Labour Market Statistics, ONS (available: <https://www.nomisweb.co.uk/>)

<sup>40</sup> NVQ level 1 (similar to GCSE grades D-G), NVQ level 2 (similar to GCSE grades A\*-C), NVQ level 3 (similar to an A Level), NVQ level 4 (similar to a Higher National Certificate (HNC)/Undergraduate)

knowledge intensive. In raising educational attainment and upskilling, it will be imperative to maximise the population's potential and to attract and expand this type of economy in Test Valley.

- 16.5 The provision of new educational facilities, such as schools and further education establishments is necessary to allow children to develop their skills. The Council will work closely with the Education Authority and other providers to ensure the Borough has appropriate infrastructure. It will also support programmes in partnerships such as training initiatives to develop the skills of the population.

## 17 Conclusion

- 17.1 This report is the tenth AMR produced by Test Valley Borough Council. The Council has again worked closely with other organisations to provide the monitoring information and will continue to do so.
- 17.2 This latest AMR has provided contextual information and has also retained the core output indicators to enable comparison with reporting in previous years. The Council will continue to identify useful opportunities to add more local output indicators to help improve the monitoring of policy implementation in future AMRs.
- 17.3 The AMR may be expanded in the coming years to meet the monitoring requirements of the DPDs and SPDs prepared for the Council's Development Plan.

### Indicators

- 17.4 **Housing:** The Borough has seen an increase in the number of affordable housing completed during the reporting year, this figure also remains above target. Housing completions have exceeded the Revised Local Plan the annualised average requirement.
- 17.5 **Business Development:** The availability of Borough-wide employment land has continued to fall and the amount of employment land being lost to residential development has decreased. The amount of completed retail, office and leisure development in Test Valley has decreased by 20, 625m<sup>2</sup> since 2020/21.
- 17.6 **Environmental Quality:** As at March 2020, 88.85% of SSSIs in Test Valley were within the top two categories, 'Favourable and 'Un-favourable'. There has been no change since the previous reporting period. **UPDATED DATA OUTSTANDING (THIS WILL ADDED/UPDATED ONCE RECEIVED)**

### Local indicators

- 17.7 **Public Space Contributions:** The amount of Public Space Contributions received has significantly increased compared to the previous reporting year.

- 17.8 *Waste:* The recycling rate has increased by 1%, and is still exceeding the recycling target. The 2021/22 estimated recycling rate is 37.9% and the 2021/22 target is 36%.
- 17.9 *Primary Shopping Areas:* The Non-A1 percentage target has been exceeded in both Andover and Romsey.

*Final note*

- 17.10 Overall Test Valley is performing well in context to Output Indicators, as shown in Appendix 1. The Borough is performing well in terms of employment land and development as well as affordable housing completions, however there has been an increase in the diversity of uses beyond the use class A1.



## Appendices

### Appendix 1: Reference list of Core Output Indicators and Local Output Indicators

Off Target	Fluctuating	On Target	No Available Data/No Change

Core Output Indicators		Result	Trend
Business Development			
BD1	Amount of land developed for employment by type	5458 <sup>2</sup>	decreased
BD2	Percentage of BD1, by type, which is on Previously Developed Land	62.5%	decreased
BD3	Employment Land Available by type	61.91 ha	increased
BD4	Completed retail, office and leisure development in town centres in Test Valley	2029m <sup>2</sup>	decreased
Housing			
H1	Plan period and housing targets		
H2	Housing Trajectory showing: Net additional dwellings – previous year; Net additional dwellings – reporting year; Net additional dwellings – future years; and Managed delivery target	See Appendix 6&7	
H3	Percentage of new and converted dwellings on Previously Developed Land	10.4%	decreased
H4	Net additional pitches (Gypsy and Traveller)	0	No change
H5	Affordable housing completions	408	Increasing
H6	Housing Quality – Building for Life Assessments	No Data	-
Environmental Quality			

E1	Number of planning permissions granted contrary to advice from the Environment Agency on flooding and water quality grounds	11	Decreasing
E2	Change in areas of Biodiversity Importance	9,275ha	Decreasing
E3	Renewable Energy Generation	0	Decreasing
Minerals			
Not Applicable (Hampshire County Council)		No Data	-
Waste			
Not Applicable (Hampshire County Council)		No Data	-
Local Output Indicators		Result	Trend
Local Development Scheme Milestones			
L1	Number of planning applications where air quality was assessed as a material consideration	0	Decreasing
L2	Deliver 200 affordable dwellings per year	408	Exceeding Target
L3	Number of Travel Plans for new developments likely to have significant traffic generating impact	0	decreased
L4	Local Plan Shop Frontage Percentage Targets (Andover)	36.36%	decreased
L5	Local Plan Shop Frontage Percentage Targets (Romsey)	41.42%	No change
L6	Percentage of waste recycled in Test Valley	37.9%	Increasing
L7	Losses of employment land in (i) development/regeneration areas and (ii) local authority area	(i) 0	No Change
		(ii) 958m2	decreased
L8	Amount of employment land lost to residential development	0ha	Decreasing
L9	Percentage of new dwellings completed at:		

## Test Valley Authority's Monitoring Report

1 April 2021 to 31 March 2022

	Less than 30 dwellings per hectare	51.3%	Decreasing
	Between 30 and 50 dwellings per hectare	40.7%	Decreasing
	Above 50 dwellings per hectare	8%	decreasing
L10	Percentage of completed non-residential development complying with car park standards set out in the Local Development Framework	No Data	-
L11	Percentage of new residential development within 30 minutes of public transport time of a GP, primary and secondary school, employment and a major health centre	No Data	-
L12	Amount of completed retail, office and leisure development	2029m <sup>2</sup>	Decreasing
L13	Percentage of eligible open spaces managed to green flag award standard	65%	No Change
L14	Change in areas and populations of Biodiversity Importance, including: (i) Change in priority habitats and species (by type); and (ii) Change in areas designated for their intrinsic environmental value including sites of international, national, regional, sub-regional or local significance.	See Tables	Fluctuating

## Appendix 2: Comparison of unemployment levels between Test Valley, the South East and Great Britain (2010–2022)<sup>41</sup>

Unemployment in Test Valley age 16 and over				
	Test Valley Figure	Test Valley (%)	South East (%)	Great Britain (%)
2010/11	2500	4.0	5.8	7.6
2011/12	2500	4.4	5.9	8.1
2012/13	2600	4.6	6.1	7.8
2013/14	2200	3.5	5.4	7.2
2014/15	2100	3.3	4.6	6.0
2015/16	1800	2.9	4.2	5.2
2016/17	1600	2.5	3.8	4.7
2017/18	1700	2.6	3.4	4.3
2018/19	1,800	2.9	3.3	4.1
2019/20	1,800	2.7	3.1	3.9
2020/21	2000	2.9	4.1	4.9
2021/22	1700	2.5	3.3	3.8

<sup>41</sup> Annual Population Survey (<https://www.nomisweb.co.uk/reports/lmp/la/1946157309/printable.aspx>)

**Appendix 3: Area of the New Forest National Park that lies within the Borough of Test Valley**



**Appendix 4: Housing Trajectory Guidance Note Summary**

HOUSING TRAJECTORY	
Row A	Total completions for past years, from allocated sites
Row B	Total completions for past years, from unallocated sites
Row C	Total completions for past years, (sum of allocated sites plus unallocated sites)
Row D	Total projected completions for current and future years
Row E	Cumulative completions for each year (sum of completions for current and past years)
Row F	PLAN figure – annual strategic requirement (set out by the Local Plan)
Row G	MONITOR figure – number of cumulative completions above or below the PLAN figure (F) <sup>42</sup>
Row H	MANAGE figure – number of future completions required to meet the outstanding strategic requirement <sup>43</sup>

CALCULATION	
1.	$C = A + B$
2.	$E \text{ (from previous year)} + C = E \text{ (for current year)}$
3.	$E \text{ (for current year)} - (F \times \text{number of years into the plan period}) = G$
4.	
a.	For the first year, the MANAGE figure (H) is identical to the PLAN figure (F)
b.	For the second year onwards, $H = F - (G \text{ divided by the number of years remaining})$

<sup>42</sup> Where cumulative completions are above the total annual requirement to date, the figure is positive and there is a surplus (i.e. the strategy is ahead of its delivery); where the cumulative completions are below the annual requirement to date, the figure is negative and there is a shortfall (i.e. the strategy is under-delivering).

<sup>43</sup> This is the remaining annual requirement as reflected over the remaining years of the plan period, taking account of shortfalls or surplus from previous years.

**CHART**

Comprises 2 graphs:

1. Total past completions and total projected future completions. This graph shows the PLAN figure (F) and the MANAGE figure (H) as line graphs, overlaid on the bar chart.
2. MONITOR figure (G) shown as a line graph

**Appendix 5: Housing Trajectory 2011/12-2028/29 for Northern Test Valley (as at April 2022)**

Northern Test Valley Housing Trajectory 1 April 2022																			TOTAL
	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	
<i>BLP (2006) Allocations</i>																			
East Anton, Andover	103	181	135	229	146	184	162	239	279	242	150	43							209
Picket Twenty, Andover	147	178	180	176	164	145	175	37		17									12
<i>RLP (2016) Allocations</i>																			
Picket Twenty Extension								45	155	152	124	44							52
Picket Piece Extension				2	2	14	33	30	93	62	57	1	11	10	10		20	20	36
George Yard/Black Swan Yard																			
Land north of Peake Way, Charlton															15	35			50
Projections - Allocated Sites												88	11	10	25	35	20	20	210
Completions - Allocated Sites	250	359	315	407	312	343	370	351	527	473	331								403
Completions - Unallocated Sites	187	108	44	261	354	308	229	209	142	69	197								210
Projections - Existing Commitments												176	121	67	93	38			49
Identified Capacity (5+ units)														80	165	210	50	55	560
Unplanned sites (windfall)													35	35	35	35	35	35	210
<b>Total Past Completions</b>	<b>437</b>	<b>467</b>	<b>359</b>	<b>668</b>	<b>666</b>	<b>651</b>	<b>599</b>	<b>560</b>	<b>669</b>	<b>542</b>	<b>528</b>								<b>762</b>
<b>Total Projected Completions</b>												<b>264</b>	<b>167</b>	<b>192</b>	<b>318</b>	<b>318</b>	<b>105</b>	<b>110</b>	<b>762</b>
<b>Cumulative Completions</b>	<b>437</b>	<b>904</b>	<b>1263</b>	<b>1931</b>	<b>2597</b>	<b>3248</b>	<b>3847</b>	<b>4407</b>	<b>5076</b>	<b>5618</b>	<b>6146</b>								<b>7098</b>
<b>PLAN - Strategic Allocation (annualised)</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>7098</b>

Test Valley Borough Council - Overview and Scrutiny Committee - 14 December 2022



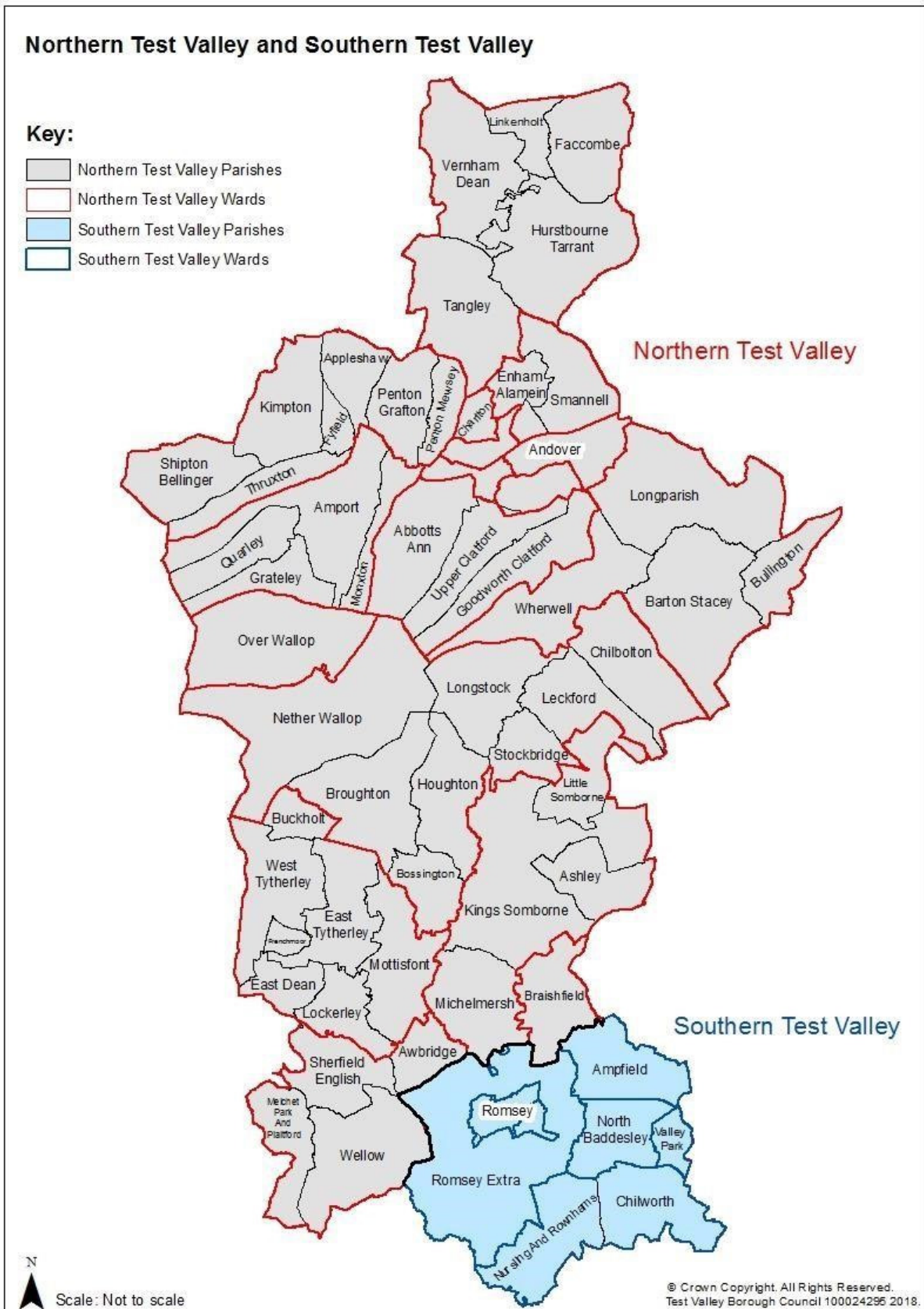
MONITOR - No. dwellings above or below cumulative allocation	43	116	81	355	627	884	1089	1255	1530	1678	1812	1682	1455	1253	1177	1101	812	528
MANAGE - Annual requirement taking account of past/projected completions	394	391	387	389	369	346	320	295	269	224	184	135	114	103	81	2	-157	-418
Years Remaining	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1

**Appendix 6: Housing Trajectory 2011/12-2028/29 for Southern Test Valley (as at April 2022)**

Southern Test Valley Housing Trajectory 1 April 2022																			Test Valley Borough Council Overview and Security Committee - 14 September 2022
	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	TOTAL
<i>BLP (2006) Allocations</i>																			
Romsey Brewery		8	5																13
Abbotswood, Romsey	30	190	157	114	152	90	20		10	27									79
<i>RLP (2016) Allocations</i>																			
Whitenap, Romsey																75	135	135	345
Hoe Lane, North Baddesley													100	100	100				300
Park Farm, North Stoneham													30	32					62
Projections - Allocated Sites													130	132	100	75	135	135	507
Completions - Allocated Sites	30	198	162	114	152	90	20		10	27									803
Completions - Unallocated sites	56	5	21	98	186	150	174	249	269	310	326	229							1847
Projections - Existing Commitments													244	223	34	36			760
Identified Capacity (5+ units)															10	20			30
Unplanned sites (windfall)													16	16	16	16	16	16	96
<b>Total Past Completions</b>	<b>86</b>	<b>203</b>	<b>183</b>	<b>212</b>	<b>338</b>	<b>240</b>	<b>194</b>	<b>249</b>	<b>279</b>	<b>337</b>	<b>326</b>								<b>1429</b>
<b>Total Projected Completions</b>												<b>223</b>	<b>379</b>	<b>364</b>	<b>158</b>	<b>120</b>	<b>151</b>	<b>151</b>	<b>428</b>
<b>Cumulative Completions</b>	<b>86</b>	<b>289</b>	<b>472</b>	<b>684</b>	<b>1022</b>	<b>1262</b>	<b>1456</b>	<b>1705</b>	<b>1984</b>	<b>1984</b>	<b>2310</b>								<b>2857</b>
<b>PLAN - Strategic Allocation (annualised)</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>194</b>	<b>3456</b>
<b>MONITOR - No. dwellings above or below cumulative allocation</b>	<b>-108</b>	<b>-99</b>	<b>-110</b>	<b>-92</b>	<b>52</b>	<b>98</b>	<b>98</b>	<b>153</b>	<b>238</b>	<b>44</b>	<b>-150</b>	<b>-115</b>	<b>81</b>	<b>258</b>	<b>224</b>	<b>177</b>	<b>134</b>	<b>91</b>	<b>2022</b>

MANAGE - Annual requirement taking account of past/projected completions	194	200	200	201	201	190	186	185	179	168	189	215	213	178	130	119	106	60
Years Remaining	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1

**Appendix 7: Map illustrating extent of Northern Test Valley and Southern Test Valley**



### Appendix 8: Percentage of new and converted dwellings on Previously Developed Land (2014/15-2021/22)

	2014/15		2015/16		2016/17		2017/18	
Density (Dwellings/ ha)	#	%	#	%	#	%	#	%
<30	162	18.8	325	33.5	271	31.6	416	54.6
30-50	591	68.7	498	51.3	226	26.4	264	34.6
>50	107	12.4	148	15.2	360	42.0	82	10.8
Total	860		971		857		762	

	2018/19		2019/20		2020/21		2021/22	
Density (Dwellings / ha)	#	%	#	%	#	%	#	%
<30	455	53.4	602	61.9	575	75	395	51.3
30-50	362	42.5	351	36.1	48	6.25	313	40.7
>50	35	4.1	19	1.99	138	18	62	8
Total	852		972		767		770	

### Appendix 9: Distribution of Hampshire BAP Species (N=50) For Annual Reporting from 2009 to 2020

<i>Scientific name</i>	Common name	Group	Test Valley
<i>Triturus cristatus</i>	grey crested newt	Amphib	✓
<i>Bombus humilus</i>	brown-band. carder bee	Bees	
<i>Lucanus cerus</i>	stag beetle	Beetles	✓
<i>Alauda arvensis</i>	skylark	Birds	✓
<i>Branta bernicla bernicla</i>	dark-bellied Brent goose	Birds	✓
<i>Caprimulgus europ.</i>	nightjar	Birds	✓
<i>Lallula arborea</i>	woodlark	Birds	✓
<i>Luscinia megarhynchos</i>	nightingale	Birds	✓
<i>Emberizac alandra</i>	corn bunting	Birds	✓
<i>Perdix perdix</i>	grey partridge	Birds	✓
<i>Pyrrhula pyrrhula</i>	bullfinch	Birds	✓
<i>Streptopelia turtur</i>	turtle dove	Birds	✓
<i>Sylvia undata</i>	Dartford warbler	Birds	✓
<i>Tringa totanus</i>	redshank	Birds	✓
<i>Vanellus vanellus</i>	lapwing	Birds	✓
<i>Argynnis paphia</i>	silver-washed fritillary	Butterflies	✓
<i>Cupido minimus</i>	small blue	Butterflies	✓
<i>Hamearis lucina</i>	Duke of Burgundy	Butterflies	✓
<i>Hesperia comma</i>	silverspotted skipper	Butterflies	✓

<i>Lysandra coridon</i>	chalkhill blue	Butterflies	✓
<i>Plebejus argus</i>	silver-studded blue	Butterflies	✓
<i>Gammarus insensibilis</i>	lagoon sand shrimp	Crustacea	
<i>Coenagrion mercuriale</i>	southern damselfly	Dragonfly	
<i>Asilus crabroniformis</i>	hornet robberfly	Flies	✓
<i>Carex divisa</i>	divided sedge	Flw Plants	✓
<i>Chamaemelum nobile</i>	chamomile	Flw Plants	✓
<i>Epipactis phyllanthes</i>	Greenflowered. helleborine	Flw Plants	✓
<i>Gentiana pneumon.</i>	marsh gentian	Flw Plants	
<i>Juniperus communis</i>	juniper	Flw Plants	✓
<i>Lithospermum arvense</i>	field gromwell	Flw Plants	✓
<i>Oenanthe fluviatilis</i>	river waterdropwort	Flw Plants	✓
<i>Orchis morio</i>	greenwinged orchid	Flw Plants	✓
<i>Pulicaria vulgaris</i>	small fleabane	Flw Plants	
<i>Pulmonaria longifolia</i>	marrow leaved lungwort	Flw Plants	
<i>Thesium humifuum</i>	bastard toadflax	Flw Plants	✓
<i>Zostera marina/noltii</i>	eelgrass	Flw Plants	
<i>Scientific name</i>	Common name	Group	Test Valley

<i>Poronia punctate</i>	nail fungus	Fungi	
<i>Gomphocerippus rufus</i>	rufous grasshopper	Grasshopper	
<i>Arvicola terrestris</i>	water vole	Mammals	✓
<i>Eptesicus serotinus</i>	Serotine bat	Mammals	✓
<i>Lepus europaeus</i>	brown hare	Mammals	✓
<i>Muscardinus avellan.</i>	dormouse	Mammals	✓
<i>Vertigo moulinsiana</i>	Desmoulin's whorl snail	Molluscs	
<i>Apoda limacodes</i>	festoon	Moths	✓
<i>Catocala promissa</i>	light crimson underwing	Moths	✓
<i>Hemaris fuciformis</i>	broad-bord. Bee hawk	Moths	✓
<i>Hypena rostrialis</i>	buttoned snout	Moths	✓
<i>Minoa murinata</i>	drab looper	Moths	✓
<i>Shargacucullia lychnitis</i>	striped lychnis	Moths	✓
<i>Coronella austriaca</i>	smooth snake	Reptiles	
		Total	39



### Appendix 10: Percentage of population achieving qualification level in Test Valley (2014-2021)

			Qualification level		
	NVQ level	Test valley (number)	Test Valley (%)	South East (%)	Great Britain (%)
2021	4 & above	30,500	41.6	45.2	43.6
	3 & above	46,500	63.4	63.8	61.5
	2 & above	60,700	82.7	80.7	78.1
	1 & above	68,000	92.6	90.4	87.5
2020	4 & above	35,700	47.4	45.1	43.1
	3 & above	56,600	75.1	63.8	61.3
	2 & above	64,500	85.5	80.5	78.1
	1 & above	71,300	94.7	90.2	87.7
2019	4 & above	30,900	41.2	43.4	40.3
	3 & above	46,100	61.6	62.1	58.5
	2 & above	59,700	79.8	79.1	75.6
	1 & above	70,600	94.2	88.8	85.6
2018	4 & above	27,900	38.1	42.2	39.3
	3 & above	46,200	63.1	61.8	57.8
	2 & above	59,100	80.7	78.9	74.9
	1 & above	69,800	95.4	89.2	85.4
2017	4 & above	27,700	38.5	41.4	38.6
	3 & above	52,400	72.8	61.1	57.2
	2 & above	62,800	87.2	78.6	74.7
	1 & above	67,300	93.4	89.5	85.4
2016	4 & above	31,700	44.5	41.4	38.2
	3 & above	46,600	65.4	60.2	56.9
	2 & above	56,400	79.2	77.5	74.3
	1 & above	66,500	93.4	88.8	85.3
2015	4 & above	31,100	58.3	39.7	37.1
	3 & above	42,000	58.3	58.8	55.8
	2 & above	57,300	79.6	76.8	73.6
	1 & above	67,700	94.1	88.5	84.9
2014	4 & above	31,900	44.2	39.1	36
	3 & above	45,300	62.9	58.8	55
	2 & above	58,500	81.1	77.1	73.3
	1 & above	66,600	92.4	89.2	85

Source: [Labour Market Profile - Nomis - Official Census and Labour Market Statistics \(nomisweb.co.uk\)](https://nomisweb.co.uk)

<https://www.nomisweb.co.uk/reports/lmp/la/1946157309/report.aspx?town=test%20valley#tabquals>

<sup>23</sup> NVQ level 1 (similar to GCSE grades D–G), NVQ level 2 (similar to GCSE grades A\*–C), NVQ level 3 (similar to an A Level), NVQ level 4 (similar to a Higher National Certificate (HNC)/Undergraduate)

# Overview & Scrutiny Committee

## New ways of working update

14 December 2022

## Background



Update since presentation in March, focus on lessons learned and next steps



Reviewed current working arrangements due to the Covid-19 pandemic



Agreed future ways of working to be designed to meet strategic priorities



Identified influencing factors for a sustainable programme of modernisation

## ► Strategic Influences:

- A clear focus on communities and enabling them to thrive
- Climate Emergency and the impact on how we work
- Strategic recovery from Covid-19 and how the world has changed
- Regeneration of town centres and the implications for our future estate
- Promote, support and develop the organisations financial stability

New ways of  
working – the  
‘Why’

# What do we mean by New ways of working?

- ▶ Focus on providing outstanding services, meeting corporate priorities and achieving best outcomes for our residents
- ▶ Flexible approach to working practices, enabling us to become a more modern agile organisation delivering our services more effectively
- ▶ Understand any change in customer/resident expectations around service delivery
- ▶ Develop a balanced approach enabling teams to collaborate and work effectively together face to face and digitally

# New ways of working – the 'What'



Working arrangements



Staff wellbeing, support and development



Service delivery



Culture and collaboration



Use of council buildings



IT equipment and facilities



# Lessons learned







# Moving forwards

Exploring customer expectations

Reviewing service standards

Utilising insight data

Customer digital experience platforms

Rebrand and reflect in corporate plan

Strengthen internal and external communications

## Conclusions

NWOW – delivering a modernisation program across the organisation

Review/rescope - focused on meeting the demands of our residents and communities

Designed around strategic influences which meet strategic priorities

Any  
questions?

## ITEM 13

### Programme of Work for the Overview and Scrutiny Committee

Report of the Head of Legal and Democratic Services

#### Recommended:

The Committee is requested to:

1. Review the outcomes on the work programme and recommendations update.
2. Approve the future work programme.

#### SUMMARY:

- The purpose of this report is to enable members to keep the Committee's future work programme and recommendations update under review.

#### 1. Background

- 1.1 Annex 1 tracks the recommendations to Cabinet and Council.
- 1.2 The Overview and Scrutiny Committee Task and Finish Panels update is presented at Annex 2 for the Committee's review and comments.
- 1.3 The Overview and Scrutiny Committee Work Programme is presented at Annex 3 for review and approval. The topics from the Away Day are in the process of being prioritised and will be included in the Work Programme once this has been finalised.
- 1.4 The Cabinet Work Programme is attached at Annex 4 for the Committee to consider.
- 1.5 Action tracking is attached at Annex 5.

#### Background Papers (Local Government Act 1972 Section 100D)

None

#### Confidentiality

It is considered that this report does not contain exempt information within the meaning of Schedule 12A of the Local Government Act 1972, as amended, and can be made public.

No of Annexes:	5		
Author:	Caroline Lovelock	Ext:	8014
File Ref:	N/A		
Report to:	Overview and Scrutiny Committee	Date:	14 December 2022 2022

Part 5 – Action Tracking

Climate Emergency						
	Agreed			Start Date	Action	Progress Update
Recommendation	OSCOM 18.3.20	Cabinet	Council 10.06.20			
<p><u>Recommended to Council:</u></p> <p>That the draft Climate Emergency Action Plan annexed to the report be agreed.</p>	√		√		<p><u>Resolved at Council</u></p> <ol style="list-style-type: none"> <li>1. That the Climate Emergency Action Plan (Annex 1 to the report) be approved.</li> <li>2. That the Head of Planning Policy and Economic Development, in consultation with the Environment Portfolio Holder, be authorised to make changes of a minor nature to improve the presentation of the Climate Emergency Action Plan and correct typographical errors prior to publication.</li> </ol>	<p>A panel was set up by the Overview and Scrutiny Committee on 21 April 2021</p> <p>Overview and Scrutiny considered the panel’s report on 3 November 2021 and supported the findings in the report including a published version of the Climate Emergency Action Plan by spring 2022.</p> <p>The Climate Emergency Action Plan sets out that the Overview &amp; Scrutiny Committee will receive 6-monthly reports to aid with monitoring. The most recent report was presented in October 2021. The next report is programmed for April 2022.</p> <p>The Council’s greenhouse gas emissions reporting for 2020/21 was shared, which indicated the influence of the COVID-19 pandemic. Updates were provided on action delivery, this included; implementing changes to the mowing regime on some of the Council’s green spaces, adding electric vehicles to the fleet (replacing diesel vehicles), and supporting the delivery of the Andover Climate Day of Action</p>

Panel	Lead Member	Progress Update	Report back to OSCOM
Budget Panel	Councillor Matthews	<p>The panel had met on 28 June and considered the Outturn Report and discussed the revenue position for 2020/21 including the impacts faced by the Council as a result of the pandemic. The next meeting will be held on 4 October 2021.</p> <p>The panel had considered the draft budget and fees and charges for 2021/22 and 22/23. This was considered by Overview and Scrutiny as a separate item on 6 October 2021.</p> <p>Councillor Matthews emailed the progress made at the Budget meeting on 27 June to members of the Committee.</p> <p>Update given at the meeting. Next meeting on 17 January 2023.</p>	
Enforcement Panel	Councillor Burley	<p>Councillor Burley had met with the Head of Innovation and Strategy and the Head of Planning and Building to discuss how to take the review forward with the resources available. He anticipates having a first meeting with the panel in July to consider how to undertake the review within the provisions of the scope with the review starting formally in September. Members currently are Councillors Brooks, C Dowden, Parker and Warnes.</p> <p>Councillor Burley had emailed an update to the Chairman. The panel has met to look at how to take the review forward and had agreed a programme. The next meeting will look at the legislative framework for enforcement</p> <p>The Head of Planning and Building had given an interesting and in-depth presentation to the panel. The next meeting will be in November.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The meeting due to be held on 17 January 2022 was cancelled due to covid restrictions and will be rescheduled.</p> <p>The Enforcement Panel met on 6 April 2022 where they learnt of the challenges faced by the Enforcement Team. The Panel worked through useful scenarios of cases dealt with. The Lead Member, Councillor Burley, will meet with officers to see if there is any further information required. The next meeting will be held mid May.</p> <p>Councillor Burley has met with the Interim Head of Planning and Building and the Head of Strategy and Innovation to discuss the next steps. He is looking at a public engagement session and exploring how this would be formulated. He reported that the Panel were formulating recommendations around communications and processes.</p> <p>The panel recently met and the focus was to explore the performance of the planning enforcement function. There has been a lot of information and advice on how the Council has to work within legislation and this needs to be explained to residents</p> <p>The Lead Member will meet with the Head of Strategy and Innovation to discuss the next stage. The topic will feature at the next meeting of the Test Valley Association of Town and Parish Councils.</p> <p>Councillor Burley informed the committee that the Head of Strategy and Innovation will arrange a meeting with the new Head of Planning and Building in a few weeks. A workshop has been held with the Test Valley Association of Town and Parish Councils at their Annual Conference which proved very informative.</p>	



Panel	Lead Member	Progress Update	Report back to OSCOM
<p>Communications Panel</p>	<p>Councillor Brooks</p>	<p>The panel met on 11 November where they discussed IT and the website. Hope to get a new website in the spring. Lots of discussed communication between officers and members and residents. The next meeting will be held on 19 January 2022.</p> <p>The panel met on 19 January 2022 where they discussed template letters from across the Council that are sent out to residents. The next meeting will be held on 9 February 2022.</p> <p>Councillor Brooks has met with the Communications Manager who advised that she had not received any feedback from Members on the new Members' Information Bulletin. The Communications Manager will circulate a survey to members for their feedback. Councillor Brooks also discussed the new website and the new telephony system. She has also spoken to the Customer Services Manager about communication issues between Members and staff. Councillor Brooks requested that a workshop be held on the new telephone system for Members and staff. The Panel's recommendations will also focus on the template letters. Councillor Brooks was disappointed that only 4 people attended the communications focus group and she was working with Councillor Hamilton and Terry Bishop to try to get more groups involved.</p> <p>The Lead Member, Councillor Brooks reported that the Panel met on 22 February and the discussion focused on the website and the planned communications focus group. The Panel will send round a briefing note on their progress so far and ideas for the future.</p> <p>The Communications Panel have circulated a briefing note to all members to update them on what the Panel has discussed and the next steps. Focus Groups will be held in Romsey on 7 May and in Andover on 14 May 2022.</p>	

Panel	Lead Member	Progress Update	Report back to OSCOM
		<p>The Focus Groups scheduled to take place in May were cancelled due to lack of interest. The Lead Member will meet with Councillor Baverstock, the Communications Manager and Head of Strategy and Innovation to discuss the next steps.</p> <p>The Head of Strategy and Innovation reported the last meeting of the panel was cancelled due to the passing of the late Queen. Another meeting will be scheduled.</p> <p>A meeting was held on 31 October 2022 and the main focus of the meeting was to go through the points raised by Councillor Brooks who was unable to attend. The Communications Manager was asked to send round some information documents. A focus group has been organised for the 17 November 2022. The Head of Strategy and Innovation will meet with the panel to update them on the website.</p>	

**OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME DECEMBER 2022**

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<b><u>14 DECEMBER 2022</u></b>			
Round Table discussion on Business Parks and Industrial Estates	4		An overview of the current position of the business parks and the impact they have on economic development within the borough. <b>(Head of Premises and Asset Management) (20 minutes)</b>
Flexibility of planning call-ins	2		Understanding the legislation and the constitution in regards this subject. <b>(Head of Planning and Building) (30 Minutes)</b>
New Ways of Working	4		Update on the approach being taken as part of the Council's New Ways of Working programme. <b>(Head of Strategy and Innovation) (20 minutes)</b>
Authority's Monitory Report			To consider the findings from this year's annual Authority's Monitoring Report 2021/22 <b>(Head of Planning Policy and Economic Development) (20 minutes)</b>
<b><u>23 JANUARY 2023</u></b>			
Round Table on Leisure Provider	2		Service recovery, following restrictions being lifted in July 2021 <b>(Head of Community and Leisure)</b>
Communications Panel Report	3		To consider the final report of the Communications Panel. <b>(Head of Strategy and Innovation) (20 minutes)</b>
Review of Area Planning Committees			To consider a report on the Review of Planning Committees. <b>(Head of Planning and Building) (30 minutes)</b>
Regeneration (Andover and Romsey)	4		Progress of south of Romsey Town Centre Masterplan and Andover Masterplan. <b>(Regeneration Manager) (20 minutes)</b>
Green Economy	4		To review how the Council capitalises on the opportunities of the green economy and what are the opportunities to promote Test Valley within this context. <b>(Head of Planning Policy and Economic Development) (20 minutes)</b>

\* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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## ANNEX 3

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<b><u>1 MARCH 2023</u></b>			
Round Table on Affordable Housing and Homelessness Strategy	2		Developing an understanding of how the Council is working to secure all types of affordable housing and how this is delivered across the borough. <b>(Head of Housing and Environmental Health)</b>
<b><u>19 APRIL 2023</u></b>			
Round Table Hampshire County Council Highways projects within local communities	5		Developing an understanding of how HCC Highways prioritises projects and funding for schemes within local communities and how this could link to the wider context of TVBC's place-based approach. <b>(Councillor Adams King as his role on HCC)</b>
Climate Emergency and Countryside Portfolio Presentation	1		To receive a presentation from the Climate Emergency and Countryside Portfolio Holder on village sustainability. <b>(Climate Emergency and Countryside Portfolio Holder) (45 minutes)</b>
Cost of Living	1		To receive an update from the Test Valley Partnership <b>(Head of Strategy and Innovation/Community Manager) (20 minutes)</b>
Chairman's draft Annual Report	1		To inform the Council of the work undertaken by the Committee in the preceding 12 months <b>(Chairman) (10 minutes)</b>
<b><u>31 MAY 2023</u></b>			
Chairman's Annual Report	1		<b>(Chairman) (10 minutes)</b>
<b><u>12 JULY 2023</u></b>			
Round table Andover Vision			To receive an update on the work of the Andover Vision <b>(Head of Strategy and Innovation)</b>
Test Valley Partnership			To understand the work of the Test Valley Partnership <b>(Head of Strategy and Innovation)</b>

## ANNEX 3

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer / Member)
<b><u>23 AUGUST 2023</u></b>			
Community, Leisure and Tourism Portfolio Presentation			To review the Tourism, Community and Leisure Portfolio Holder's Portfolio focusing on Tourism <b>Councillor Drew/Head of Community and Leisure) (45 minutes)</b>
Corporate Action Plan	1		Presentation by the Leader on the Corporate Action Plan <b>(Leader of the Council) (60 minutes)</b>
<b><u>4 OCTOBER 2023</u></b>			
Draft Budget Fees and Charges	1		To consider the Budget Panel's report on the draft budget and draft fees and charges <b>(Budget Panel Lead Member) (20 minutes)</b>
<b><u>TBC</u></b>			
<b><u>TO BE NOTED</u></b>			

# Cabinet Work Programme

December 2022

## Further information

1. This is a formal notice under Regulation 9 of The Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012. This edition supersedes all previous editions.
2. Documents submitted to the Cabinet or Cabinet Member(s) for decision will be in the form of a formal report, which if public and non-urgent, will be available for public inspection on this website at least 5 clear working days before the date that the decision is due to be made.
3. Background papers for such reports are listed in this Programme where their identity is known in advance of the report being written.
4. Documents shown will be available from the Democratic Services Manager at Test Valley Borough Council, Beech Hurst, Weyhill Road, Andover, Hants, SP10 3AJ. They can also be contacted at [admin@testvalley.gov.uk](mailto:admin@testvalley.gov.uk).
5. Please note that additional documents relevant to those matters mentioned in the Work Programme may be submitted to the decision maker.
6. Whilst the majority of the Cabinet's business at the meetings listed in this Work Programme will be open to the public and media organisations to attend, this is formal notice under the above regulations that part of the Cabinet meetings listed in this Work Programme may be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.
6. To view details of the members of the Council's Cabinet who will be making these decisions, please click the link below:  
[Cabinet Members](#)

KEY DECISIONS

A key decision is one which is likely

1. to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates;

or

2. to be significant in terms of its effect on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Council's thresholds are

- |    |   |   |                  |
|----|---|---|------------------|
| a. | Decisions on spending which are within the annual budgets approved by the Council                         | NO THRESHOLD  | NOT KEY DECISION |
| b. | Decisions on cash flow, investments and borrowings.   | NO THRESHOLD  | NOT KEY DECISION |
| c. | Decisions for spending or savings outside the budget, or included in the annual budget with reservations. | SPENDING EXCESS OF £75,000 PER ITEM IS A KEY DECISION |                  |

Arrangements for making representations to the cabinet regarding decisions contained within the work programme

A member of the public may address the Cabinet in accordance with the Public Participation Scheme. Notice must be given to the Democratic Services Manager by noon on the day before the meeting.

Members of the public are welcome to write to the appropriate Head of Service as listed in the Work Programme on any matter where a decision is to be made.

**ANNEX 4**

Date of Decision	Item	Key Decision	Decision maker	May include information which is not to be made public*	Documents to be submitted for consideration	Head of Service	Notice of proposed decision first published
7 Dec 2022 Andover	Andover Town Centre Public Realm Manual SPD	Yes	Cabinet	Open	Report of the Strategic Regeneration and Partnerships (North) Portfolio Holder	Head of Planning Policy and Economic Development	1 Sep 2022
7 Dec 2022 Andover	Fees and Charges	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022
7 Dec 2022 Romsey	Asset Management Plan Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022
7 Dec 2022 Romsey	Capital Programme Update	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	18 Feb 2022
18 Jan 2023 Romsey	Allocation of Community Infrastructure Levy (CIL) Funds - Community Projects Reserve	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning and Building	15 Sep 2022
18 Jan 2023 Romsey	Adoption of Statement of Community Involvement	Yes	Council	Open	Report of the Community, Leisure and Tourism Portfolio Holder	Head of Planning Policy and Economic Development	16 Nov 2022



**ANNEX 4**

18 Jan 2023 Romsey	Draft New Forest Mitigation SPD	Yes	Cabinet	Open	Report of the Planning Portfolio Holder	Head of Planning Policy and Economic Development	16 Nov 2022
18 Jan 2023 Romsey	Council Tax Support Scheme 2023/24	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	3 Nov 2022
18 Jan 2023 Romsey	Southampton University - Civic University Agreement	Yes	Cabinet	Open	Report of the Leader	Chief Executive	10 Nov 2022
18 Jan 2023 Romsey	Budget Forecast Update	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	24 Jun 2022
22 Feb 2023 Andover	Revenue Budget & Council Tax Proposals	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022
22 Feb 2023 Andover	Capital Strategy 2022/23 to 2027/28	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022
22 Feb 2023 Andover	Treasury Management Strategy	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	9 Aug 2022
12 Apr 2023 Andover	Write off of uncollectable debts	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022

**ANNEX 4**

12 Apr 2023 Andover	Carry Forward of Unspent Revenue Budget	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	2 Aug 2022
24 May 2023 Andover	Corporate Action Plan Annual Report	Yes	Cabinet	Open	Report of the Leader	Head of Strategy and Innovation	27 Oct 2022
24 May 2023 Andover	Revenue Outturn	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	27 Oct 2022
24 May 2023 Andover	Capital Outturn	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	27 Oct 2022
24 May 2022 Andover	Asset Management Outturn	No	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	27 Oct 2022
24 May 2023 Andover	Treasury Management Review	Yes	Council	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	27 Oct 2022
24 May 2023 Andover	Project Enterprise Outturn Report	No	Cabinet	Open	Report of the Finance and Resources Portfolio Holder	Head of Finance and Revenues	27 Oct 2022

Agenda item title	Action type	Action	Owner	Comments
<a href="#">Corporate Action Plan Annual Review</a>	Follow-up from Meeting	<a href="#">Where is the Youth Employment Hub in Romsey and how is this being publicised?</a>	James Moody	Circulated
	Follow-up from Meeting	<a href="#">Breakdown of affordable housing tenures of the 408 affordable properties built in the last year and check if there is any information about the relationship between average rents and average local salaries.</a>	James Moody	Circulated
	Follow-up from Meeting	<a href="#">How many Ukrainians are being hosted in Test Valley?</a>	James Moody	Circulated
<a href="#">Cost of Living</a>	Follow-up from Meeting	<a href="#">Stats on the cost of living website page</a>	James Moody	Circulated
<a href="#">Democracy and Governance Portfolio Presentation</a>	Follow-up from Meeting	<a href="#">Head of Legal and Democratic Services to hold a GDPR refresher training for Members</a>	James Moody	Included in new Member inductions following the Elections in May 2023
	Follow-up from Meeting	<a href="#">Report back on outcomes following the review of structure and services</a>	James Moody	
<a href="#">Update on the progress of the development of the Corporate Plan 2023 to 2027</a>	Follow-up from Meeting	<a href="#">Are there any Disparities between Romsey responses to the Survey and Romsey Future</a>	James Moody	
<a href="#">Work of the Test Valley Community Safety Group</a>	Follow-up from Meeting	<a href="#">Breakdown of the figures for homicide, violence with injury, violence without injury, rape and other sexual offences and reported and a breakdown of reported incidents on burglaries</a>	Andrew Pilley	Circulated
<a href="#">Update on Climate Emergency Action Plan (2020) - Review of Progress</a>	Follow-up from Meeting	<a href="#">Number of buildings TVBC own that have an EPC rating of E or lower</a>	Karen Eastley	Circulated
	Follow-up from Meeting	<a href="#">How promote the existence of the Landlords Forum and the meetings.</a>	Karen Eastley	Circulated